

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 6th July 2020 at 3pm

Present: Cllr Jan Moore - Chair
Cllr Lesley Brown
Cllr Neil Chambers
Cllr Peter Cairns
Cllr Nancy Marsh
Cllr Jeremy Pursehouse (Parish & District Councillor)

Mrs Maureen Gibbins (Locum Clerk)

MINUTES

1. Apologies for absence

Cllr Barbara Lincoln and County Cllr Becky Rush

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was four members of the public in attendance who expressed their concern regarding the proposal for a crematorium being built in Farleigh. The Chairman thanked the members of the public for attending and confirmed that the Parish Council would liaise with the public with regards to this proposal.

4. To approve the minutes of the virtual council meetings held on 6th April, 4th May and 1st June 2020.

The minutes of the meetings held on 6th April, 4th May and 1st June were approved and will be signed by the Chairman in due course.

5. Review Standing Orders and Financial Regulations

The Financial Regulations, having been reviewed, were adopted. The Standing Orders, having been reviewed, were adopted, subject to some minor amendments which will be incorporated by the Clerk and circulated to the Councillors.

Action: Locum Clerk

6. Review and approve internal audit report and Annual Governance Statements and Annual Governance Statement.

i) The Councillors approved the Annual Governance Statement and this was signed by the Chairman and the Clerk.

ii) The Councillors approved that Accounting Statements which, having already been signed by the RFO was signed by the Chairman.

iii) The internal audit report, having been circulated to the councillors was approved.

7. County Councillor Report

In the absence of the County Cllr, the Chairman confirmed that Cllr Rush is following up the previously raised issues pertaining to the verges in Farleigh Road, speeding traffic and overhanging branches.

Action:Cllr Rush

The Locum Clerk, in the absence of the County Cllr, confirmed that the County Cllr has reported that she will receive her county allowance of £5k in September and requested that the Parish Council consider if there is anything they require support with. Additionally there will be a SCC £100k community project for community led projects which brings communities together and enhances them.

Action: All councillors to consider projects

District Councillor Report

District Cllr Pursehouse provided a brief update on TDC and reported that Covid-19 has caused stress on the finances at TDC

8. Planning Applications

8.1 TA/2020/908

Erection of single storey side and rear extension to existing garage outbuilding with pitched roof.

North Lodge, Featherbed Lane, Warlingham CR6 9PL

Comment: The Parish Councillors made no comment

8.2 TA/2020/928

Demolition of existing rear conservatory. Erection of single storey rear extension and rear dormer in association with conversion of loft space to habitable accommodation. (Certificate of Lawfulness for a proposed Use or Development)

27 Tower Place, Chelsham CR6 9PW

Comment: The Parish Councillors leave to TDC Officers

8.3 TA/2020/990/TCA

Lift canopy of 2 x Birch to 3m to provide access for the garden maintenance and raise canopy of mature Oak to 4m and clear street lamp by 2m.

1 Briar Close, Chelsham CR6 9PF

Comment: The Parish Councillors leave to Arboriculturist

8.4 TA/2020/1004

Erection of a two storey rear extension with roof and window alterations together with a detached garage

Orchard House, The Holt, Church Lane, Chelsham CR6 9PG

Comment: The Parish Councillors object to this application as it is over-development in the green belt

9. Chelsham, Mill & Farleigh Common

i) **Tenders** - 2 tenders were received. Following discussion it was agreed to proceed with the quote from Nick Dance for the works listed:

Cutting round the verge £350

Cutting the centre of the common £400

Cutting 1metre around the car park at The Bull public house down to Ledgers Road £130

Cutting horse ride hedge £180

ii) **Pond** - It was agreed to put these works on hold for the current time

iii) **Benches** - Following discussion it was agreed to order 2 benches, one of which is being generously funded by a local resident.

Action: Locum Clerk to order

iv) **Fencing & Signs** - it was agreed, following comments from residents, not to install fencing around the pond. The clerk will order 4 signs for Mill Common to highlight the land is private. The signs are required following the number of bonfires that have recently been evidenced on the common.

Action: Locum Clerk

v) **Public footpath consultation 3c** - The Parish Councillors strongly object to the rerouting of the footpath and have observed that the path way has already been blocked with an unlawful 'no public right of way'

sign. The Parish Councillors can observe no reason as to why the foot path needs to be rerouted.

Action: Locum Clerk

10. Ledgers Road - Japanese Knotweed

Cllr Cairns confirmed the initial work has been undertaken and will be completed in September. The cost is £60

11. The Bull

The Chairman confirmed that a bin store shed has been erected and the new landlord appears to be making an effort to improve the area. It was agreed to review the situation at the September council meeting.

12. Chelsham & Farleigh Parish Council Library Representative

The Parish Councillors agreed the Clerk will email the current representative and thank them for their good work and confirm their wish for her to continue.

Action: Locum Clerk

13. Covic-19 Warlingham, Chelsham & Farleigh

The report which had been previously circulated was briefly discussed.

14. Finance - Payment of invoices

The ratification and approval of the invoices were proposed by Cllr Pursehouse and seconded by Cllr Brown and all present agreed

Mrs M Gibbins	Locum Clerk - June Hours & Expense	£679.65
Peninsular	HR Consultancy	£255.94
Cllr Jan Moore	Paint for benches (chairman's allowance)	£ 24.00
Vision ICT	Certificate Renewal	£ 60.00
Mulberry & Co	Internal Audit	£216.00

15. Items for Future Agenda

Defibrillator

Highview

The meeting closed at 1700