

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 1st June 2020 at 3pm

Present: Cllr Jan Moore - Chair
Cllr Lesley Brown
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Barbara Lincoln
Cllr Jeremy Pursehouse (Parish & District Councillor)

Mrs Maureen Gibbins (Locum Clerk)

MINUTES

1. Apologies for absence

Cllr Peter Cairns

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

The Clerk reported that during the recent Internal Audit it was highlighted that Interest forms for all the Councillors do not appear to be available and on the website. The Clerk will circulate new forms for completion and return.

Action: Locum Clerk

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was no member of the public in attendance.

4. Peninsular update

The Councillors were informed that the 6 month notice advice has been given to Peninsular. It is not possible to, if required, renew the contract on a month by month basis. Any actions in progress in November will be continued to fruition after the contract has ended although no new issues will be considered.

5. The Holt update

The Chairman updated the Councillors regarding the works which were being undertaken. Thanks were expressed to Cllr Pursehouse for arranging with TDC for concrete blocks to be installed to prevent unauthorised access to the site. The Chairman advised County Cllr Rush of the situation and the possible new point of entrance which Surrey CC Highways need to be aware of. All local residents are aware of the situation and reporting activity witnessed. TDC Officers are also aware of the situation and keeping an eye on the site.

6. Chelsham Common

The tenders are still awaited from a couple of local businesses regarding the works on Chelsham Common.

Discussion ensued and it was agreed that an estimate needs to be obtained for the possible erection of a fence around the pond.

Action: Locum Clerk

The benches on Farleigh Common belong to TDC however it was agreed, if permissible, that as a one-off it would be nice to paint them to improve the appearance. Cllr Pursehouse will broach with TDC.

Action: Cllr Pursehouse

It was agreed the Clerk will liaise with TDC regarding a CIL project of installing benches on the common. It was agreed that the benches should be of recycled material and not wood.

Action: Locum Clerk

It was agreed a plea for donations towards the provision of benches will be put not the Chelsham, Farleigh and Warlingham Facebook Page by Cllr Pursehouse. The Clerk agreed to provide some wording. Cllr Marsh offered a donation towards a bench and this was acknowledged.

Action: Cllr Pursehouse/Locum Clerk

7. Covid-19 Warlingham, Chelsham & Farleigh

This report had been circulated prior to the meeting. The Councillors expressed their thanks to the volunteers and requested that Cllr Pursehouse pass their thanks to the team

Action: Cllr Pursehouse

8. Covers Farm Quarry Reclamation

The Clerk is drafting a response having received input from Councillors. The Clerk will circulate to the Councillors prior to submission.

Action: Locum Clerk

9. Payment of invoices - the following payments and invoices were approved for settlement by all present.

Mrs M Gibbins	Locum Clerk - May Hours & expense	£ 516.75
Peninsular	HR Consultancy	£ 255.94
BHIB	Annual Insurance Premium	£ 314.68

10. Items for Future Agenda

Standing Orders; Financial Regulations; Internal Audit report; Chelsham Common Tenders; Benches; Signs; Finances

The meeting closed at 1555