

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held at Farleigh Hall on 3rd February 2020

Present: Cllr. Jan Moore - Chair
Cllr. Lesley Brown
Cllr. Barbara Lincoln
Cllr. Nancy Marsh
Cllr. Neil Chambers
Cllr. Jeremy Pursehouse (Parish & District Councillor)
Cllr. Becky Rush (County Councillor)

Mrs Maureen Gibbins (Locum Clerk)

Minutes

1. **Welcome and apologies for absence**

Apologies were received from Cllr Peter Cairns and the Parish Clerk, Mrs Michelle Richards.

2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**

There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish.

3. **Minutes of the meetings dated 6th January 2020 to be approved.**

The minutes of the meeting held on 6th January 2020 were agreed and signed by the Chairman of the meeting.

4. **Co-option of new Councillor**

Neil Chambers presented himself to be co-opted on to the Parish Council. Mr Chambers gave a brief resume of his interests and experience. His co-option was proposed by Cllr. Brown; Seconded by Cllr Pursehouse. All present were in favour.

5. **A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.**

There was one resident in attendance following the co-option of Mr Chambers. The resident reported that she is the Parish Council's representative at Warlingham Library which has 40 volunteers.

Discussion ensued regarding communications as the Parish Council does not appear to be receiving emails regarding events and works being undertaken. Concern was expressed that the Parish Council is missing out on having representatives on other organisations

Action: Locum Clerk to check email address and follow up with other organisations such as East Surrey Transport Committee.

The resident raised her concern that residents of Chelsham and Farleigh are not permitted to comment on the Warlingham Green Improvement Scheme. Cllr Pursehouse explained the rationale that Warlingham Parish Council is using CIL money and the poll therefore is only being sent to Warlingham residents on the electoral role.

6. **Planning**

6.1 **TA/2020/91**

Erection of a single storey side extension

5 Henley Wood, Chelsham Common, Chelsham CR6 9PB

Comment: The Parish Councillors had no objections

7. **Local Plan** - Cllr Pursehouse confirmed the plan is still with the Inspector and there is nothing to report..

8. **District Councillor and County Councillor Updates**

District Cllr Pursehouse reported that the Strategy & Resources Committee meeting was being held at TDC on 3rd February and setting the budget for 2020/21. Cllr Pursehouse confirmed that webcasting of TDC meetings will be continuing.

County Cllr Rush reported that she sits on the Biggin Hill Consultative Committee which meets quarterly. It was agreed that Cllr Rush would look into the Parish Council having a representative on the Committee as the flights from Biggin Hill has an impact on the Parish Council area.

Cllr Rush confirmed that pot holes are receiving temporary fixes as the weather is too wet for proper fixes to be undertaken however SCC Highways will return to undertake permanent repairs once the weather improves. Cllr Rush encouraged all present to continue reporting pot holes on-line.

Chalkpit in Chalkpit Lane is ongoing as the appeal is currently in process.

Quarry in Westerham is proposing 200 lorry movements per day. Objections are being submitted by Warlingham PC, Woldingham PC and SCC. Cllr Rush will forward information to the Locum Clerk to enable Chelsham and Farleigh PC to submit an objection.

Action: Cllr Rush/Locum Clerk

Cllr Rush is pursuing the clearing of drains in the Tandridge area.

Concern was raised regarding the drain at Harrow Road.

The SCC budget is set to be approved at a meeting on 4th February.

There is a build up of rubbish at the junction of Ledgers Road and Harrow Road which the Locum Clerk will report to TDC.

Action: Locum Clerk/TDC

9. **Signs and posts** - The Locum Clerk reported this is still on the 'to do' list due to the other work she had to undertake to a deadline. Cllr Brown provided an updated price for posts. Cllr Moore offered to assist if required.

10. **Chelsham Common**

- i) Cllr Brown reported that children are playing on the common whilst adults are at The Bull and are therefore without adult supervision. The pipes for the pond have been disrupted. It was agreed to fund additional pipe works in the sum of £372.84.

Action: Locum Clerk to progress.

It was further agreed that a letter should be sent to the owners of The Bull advising them of the dangers and to make customers aware.

Action: Locum Clerk to draft letter

- ii) **Benches for the common/Seats around the pond** - It was agreed to keep these items as live issues and to look into

possible funding availability.

Action: Locum Clerk -

- iii) **Tenders.** - The Locum Clerk confirmed she is in contact with 3 local organisations regarding obtaining quotations for maintaining the common.
- iv) **Litter pick update** - Cllr Pursehouse is working with TDC on identifying a site for the collection of large items closer to Chelsham & Farleigh Parish Council land.
Action: Cllr Pursehouse
Normal litter picking is undertaken and sacks collected by TDC when advised they are for collection.
- v) **Hard standing parking at Boys Club** - Cllr Pursehouse is following this up and will report back when more information is available.
Action: Cllr Pursehouse
- vi) **Litter at The Bull public house** - Cllr Moore reported on the large amount of litter including air beds, large sun umbrellas and broken bottles surrounding the land by The Bull. It was agreed that Cllr Pursehouse will speak with the landlords. The Locum Clerk will forward the previous letter which had been sent to The Bull.
Action: Cllr Pursehouse/Locum Clerk
- vii) **Warlingham Park School** - It was agreed the Councillors will make an appointment to visit the school and introduce themselves.
Action: Cllrs Moore/Brown

11. Winter Maintenance

- i) **Gritting roads update** - Cllr Cairns has progressed this and the gritting is going to be undertaken. The Locum Clerk confirmed the licence for the Parish Council grit bin has now been completed.

12. Play area - sub committee. Cllr Pursehouse highlighted that CIL monies can be used for a play area; there is also CIL funding available from TDC for identified projects. TDC will also match fund a project if the Parish Council can provide funding which does not have to be from the precept. Cllr Pursehouse will provide facts and figures whilst the Locum Clerk will research possible funding opportunities.

Action: Cllr Pursehouse/Locum Clerk

**13. Finance Proposed Cllr Moore Seconded Cllr Brown
All present were in agreement**

i) Payment of invoices

Mrs M Richards January Salary £ 462.50

Mrs M Gibbins Locum Clerk - January Hours - 31.5 £ 787.50

Peninsular HR Consultancy £ 255.94

ii) Audit organisations - The Locum Clerk confirmed she is seeking quotes for the Internal Audit from other providers.

14. Items for Future Agenda

GDPR policy

APA date for meeting - 13th May - The Locum Clerk will follow up and confirm the booking.

Meeting closed at 2055