

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held at Farleigh Hall on 6th January 2020

Present: Cllr. Jan Moore -Chair
Cllr. Lesley Brown
Cllr. Barbara Lincoln
Cllr. Nancy Marsh
Cllr. Peter Cairns
Cllr. Jeremy Pursehouse (Parish & District Councillor)

Mrs Maureen Gibbins (Locum Clerk)

Minutes

- 1. Welcome and apologies for absence**
Apologies were received from County Cllr. Becky Rush and the Parish Clerk, Mrs Michelle Richards.
- 2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecu-niary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**
There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish.
- 3. Minutes of the meetings dated 2nd December 2019 previously circulated to be approved.**
The minutes of the meeting held on 2nd December 2019 were agreed and signed by the Chairman of the meeting
- 4. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.**
Three residents attended the meeting. The manager of Farleigh Golf Club offered help to the PC as and when required. The manager also sought some

advice and it was recommended that he speak to Councillor Simon Morrow followed by Tandridge District Council.

One resident put themselves forward to fill the vacancy on the Parish Council and it was agreed the co-option will be on the February agenda.

The third resident commented on the pot holes in the road to the church and agreed to report them to SCC Highways.

There is some hedge overhang which also requires cutting back.

5. 5.1 TA/2019/2150

Variation of condition 2 (Approved Plans) of planning application for: TA/2018/1101 dated 26/07/2018 to allow for alterations to the design appearance and layout of woodland cottage (Variation of condition 2 of planning application TA/2017/1707 to allow for alterations to the design, appearance and layout).

Land at The Holt, Church Lane, Chelsham CR6 9PG

Comment: Cllr Pursehouse to follow up

5.2 TA/2019/2117

Retention of use of land for the stationing of four static caravans for residential occupation by gypsy travellers, formation of new access and track, hardstanding, utility block, cess pool, storage area for up to four touring caravans and fencing with additional landscaping works.

Land adj to 5 Beech Farm Road, Warlingham CR6 9QG

Comment: The Parish councillors object to this application as this is unacceptable in the green belt.

5.3 TA/2019/1697

Conversion of roof-space to habitable use including rear dormer and 3 x roof lights to front (Application for a Certificate of Lawful Development for a Proposed Development)

4 Briar Close, Chelsham CR6 9PF

Comment: The Parish Councillors leave to TDC Officers

6. **Local Plan**

Cllr Pursehouse confirmed there is nothing further to report. Warlingham PC will be discussing consultations from the inspector regarding football pitches which may be included in the plan.

7. **District Councillor and County Councillor Updates**

There was no report from the County Councillor.

District Councillor Pursehouse confirmed that the Greenlawns appeal had been approved by the inspector on 23rd December 2019.

8. **Signs Update** - The Locum Clerk confirmed that this is a priority for her.

Action: Locum Clerk

There was brief discussion pertaining to bye-laws following the sighting of a resident having a bonfire on the common. The Locum Clerk will liaise with TDC to ensure the bye-laws are prominently displayed.

Action: Locum Clerk

9. **Chelsham Common**

i) It was agreed a policy is required for the use of Chelsham Common and the charging for the use of the same. Cllr Pursehouse confirmed that TDC has the policy that if the land is used for commercial purposes then a charge will be applied however there is no charge if it is a community event with the primary purpose being to raise money to run the event again or for charity. The Locum Clerk will produce a standardised letter.

Action: Locum Clerk

ii) **Benches for the common** - it was agreed to keep this item on the agenda and possibly seek sponsorship for them.

iii) **Seats around the pond** - it was agreed to keep this item on the agenda and possibly seek sponsorship for them.

iv) **Pond signs** - these have been installed.

v) **Litter Pick** - Cllr Moore will speak with Jim Lewthwaite at TDC and Cllr Pursehouse will follow up the feasibility of larger items being collected.

Action: Cllrs Moore & Pursehouse

10. **Winter Maintenance**

i) **Grit bin for Chelsham Common Road and Chelsham Road**
Cllr Cairns will liaise with the local farmers to ascertain the feasibility of gritting the area rather than purchasing a grit bin.

Action: Cllr Cairns

11. **Play area** - it was agreed to keep this item on the agenda and to consider forming a working group to progress.

12. **Finance** Payment of invoices was Proposed by Cllr Lincoln seconded by Cllr Marsh, all present agreed.

Mrs M Richards

December Salary

£ 925.00

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| Mrs M Gibbins | Locum Clerk - December Hours - 24 | £ 600.00 |
| Peninsular | HR Consultancy | £ 255.94 |

13. Items for Future Agenda

Audit - clerk to get info and prices.

Hard standing parking

Meeting closed at 2035