

CHELSHAM & FARLEIGH PARISH COUNCIL

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held at Farleigh Hall, on 13th May 2019.

PRESENT Jan Moore
Lesley Brown
David Earl
Emma Earl
Barbara Lincoln
Nancy Marsh
Jeremy Pursehouse(Tandridge District Councillor)
Becky Rush(Surrey County Councillor)
Michelle Richards (Clerk in attendance)

The meeting opened at 8.17pm under the chairmanship of Jan Moore.

Members of the public - 8:10pm-8.17pm

David Marden wanted to voice his concerns at the state of the grass on Farleigh Common, this is due to the length of the grass when being cut(ie its over-grown) which means the cuttings are being left behind. This has now stopped regrowth on patches of the Common and has caused areas to be dry. Jeremy advised that he would look into this.

1. Welcome and apologies for absence

Peter Cairns

2. Declaration of Interest by Councillors

In view of the proximity of Councillors homes in relation to the area and layout of the hamlets which make up Chelsham & Farleigh all Councillors declared a personal interest in the agenda items.

3. Minutes of meeting dated 1 April had been previously circulated and were duly approved.

4. Matters Arising from Minutes

5. Planning - no applications to report on.

Highview - Jeremy advised that Tony Roberts has been speaking to Simon Morrow about the recent update on these applications. **ACTION: Jan to speak to Tony Roberts.**

6. Common Land

Emma noted that she would like to know when Farleigh Common is scheduled to be cut , so that she can arrange a litter pick beforehand. Clerk to speak to Nick Dance and see when he plans to carry these works out. Jeremy noted that Councillor Anna Patel on Warlingham Parish Council is in charge of the litter picking committee and can assist Emma in how a litter committee/group works. **ACTION: Clerk to Nick Dance.**

Painting of the bus stop - Clerk noted that she has had a few people that have shown an interest in painting the bus stop. It was agreed, by all, that the Clerk will contact Martin Simpson from Great Park and accept his offer to paint the bus stop. As previously agreed, the Parish Council will supply the paint and brushes. **ACTION: Clerk.**

7. Chelsham Common

It was decided, by all, to obtain another quotation for works be carried out on the Pond. David E has a contact who he will pass onto Clerk: **ACTION: Clerk to source 2nd quotation.**

Lesley showed the Councillors the new signs that have been made for Horse riders on the Common and asked if everyone would be ok for her to put them up. Everyone agreed for this to be actioned: **ACTION: Lesley.**

Clerk advised that she had been informed that the rubbish between the Bull car park and the Common is not solely down to pub and that it's being created by young adults parking up in the Bull carpark at 2am. Jan and Lesley noted that this was not the case and also noted that the pub leave their tables and closed umbrellas on Common land - which are then left for a length time. It was also highlighted that the Pub should take the responsibility of clearing up all rubbish that is being left. It was agreed, by all, that the Clerk will send Jan the letter she had originally drafted in March to review and then Clerk will share with all the councillors to agree the content. **ACTION: Jan and Clerk**

It was agreed that the grass/verge work to be carried out by Nick Dance. Clerk to also see if Nick can provide a price for Chelsham Common to be cut, this is something Peter Cairns has already requested. **ACTION: Clerk.**

Gate on Bull Common

Jeremy noted that he had a phone call from Anna at the Bull Thursday evening to advise that she believed that Travellers had been in the pub and had a feeling they were planning to break onto the Common. Jeremy investigated this Friday morning and noticed the gate between the Bull carpark and the Common had been tampered with. Jeremy noted that he called TDC to see if there were any strong padlocks or concrete blocks available to help prevent anyone from accessing the Common. Nick Dance(who contracts for TDC) met Peter, Jan and Lesley at the Bull and fitted a stronger padlock and it was agreed that this

should be enough for the time being. Clerk to contact Nick Fuller to look over the gate that he fitted back in October 2018 as it appears there seems to be a few faults with it after Martin Brown and Phil Parameter had to weld part of the gate in order to secure it. **ACTION: Clerk.**

8. Highways - Peter(via email) advised that there was nothing to report.

Becky advised that she met with the highways team to view where the Farleigh sign could have been and there were no signs of it ever being there, so with this in mind it's not classed as a priority and its something highways may not reinstate. However, if the Parish Council would like to have the sign back up then Becky could look into how much this would cost and its something the Parish Council could consider paying for. Becky also noted that she will look into it a little more to see what else can be done.

9. Health & Safety/Risk Assessments - Clerk noted that a new policy has been drafted up(as recommended by SSALC) and she will send to councillors to review and then discuss in Junes meeting. **ACTION: Clerk and Councillors.**

11. Local Plan - Jeremy advised that the final report has gone to the inspectors and a public enquiry will take place in due course. The hope is the recommendation will be accepted otherwise other locations(like Kennel Farm) will be next in line for potential planning.

12. GDPR update - Clerk advised that she has found(via Woldingham Parish Council) a new Data Protection Officer to help the Parish Council become GDPR compliant. Lesley provided a document from UK Authority stating that Parish Councils are exempt from having to have a DPO. Clerk advised that it was the first time she had heard this information and will investigate and report back. **ACTION: Clerk.**

13. Facebook/social media page - Clerk advised that she is logging onto the Parish Council facebook page a few times a week and although people are viewing the page no-one seems to be responding to anything posted. Clerk noted that she is sharing posts and has also shared things on the Chelsham, Farleigh and Warlingham page too. Emma suggested writing a news letter to the residents to promote the Parish council/what the council do and introduce the new council. The news letter can also include the APA/ other council meetings and the councils website. Once the content of the letter is agreed by all, Emma and David will print and post them in the Farleigh area and Jan and Lesley will do the same in the Chelsham area. Clerk to obtain residents addresses from TDC.**ACTION:All Councillors/Clerk.**

14. APA - Clerk shared the final agenda with the Councillors, everyone was happy with the content. Clerk will add new Chairmans name to the line up and then add to the Website and arrange for copies to be added to the noticeboards.

It was also noted, by Barbara, that we should maybe look into a new venue for the APA next year as the current location is a little too remote for some people to get too. Jan noted that this was something that was looked into for this years meeting, but unfortunately no-one could accommodate due to time constraints that we had(APA had to take place before the 22nd May). Clerk to work on this for next years APA. **ACTION: Clerk**

15. Finance - all payments agreed.

Mrs. M Richards	May Salary	£925.00
Mrs. M Richards	New printer/shredder	£116.47
Mrs. M Richards	7 Councillor guides	£23.00
SSALC/NALC	Yearly Subs -19/20	£257.62
ParishOnline	Yearly Subs - 19/20	£36.00

Additional payment for April was ratified for £116.47 and that was for the Clerks new printer and shredder.

16. Correspondence - nothing to report

17. Urgent Matters for Noting for Future Agenda

5 way bridle path sign at the bottom of Daniels Lane by footpath(93)

Budget 19/20 to be agreed

It was agreed, by all, for the Clerk draft thank you letters to David Marden, Mike Webb and Tony Roberts for the years they had served on the Parish Council and for the work they have done. **ACTION: Clerk**

Meeting ended 9.50pm

Signed..... Dated.....