

## **CHELSHAM & FARLEIGH PARISH COUNCIL**

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held at Farleigh Hall, on 7 January 2019.

PRESENT Tony Roberts  
Jan Moore  
Peter Cairns  
Mike Webb  
David Marden  
Alex Butler  
Lesley Brown  
Jeremy Pursehouse(Tandridge District Councillor)  
Michelle Richards (Clerk in attendance)

The meeting opened at 8.25pm under the chairmanship of Tony Roberts.

### **Member of the public**

A resident from Church Lane highlighted that there has been a lot of fly tipping taking place in area recently and she wanted to see what the Parish Council could do to help reduce this issue, she also noted that her caravan was stolen on the 6th December 2018 and believes its to with the same people carrying out the fly tipping. Tony noted that unfortunately there is nothing the Parish Council can do on the fly tipping side of things unless it can be proven, ie filming who is responsible and then handing the tape to the police. Tony noted that this is just as frustrating for the Parish Council as it's taking place all over the Chelsham and Farleigh area( and beyond) and there is just nothing we can do without evidence.

It was noted that the bumps on Church Lane are an issue again( SCC carried out these works in 2018), Tony advised that it would be worth reporting this directly on SCC website as a resident and we can also do from the Parish Council side.

### **1. Welcome and apologies for absence**

Cindy Steer

### **2. Declaration of Interest by Councillors**

In view of the proximity of Councillors homes in relation to the area and layout of the hamlets which make up Chelsham & Farleigh all Councillors declared a personal interest in the agenda items.

**3. Minutes of meeting dated 3rd December** had been previously circulated and were duly approved.

#### **4. Matters Arising from Minutes**

Mike asked if there had been any update on the Farleigh Common(589) sign being replaced, Clerk advised that she had received an email from Paul Manwaring at SCC and he advised that due to budget cuts the sign cannot be replaced at the moment. He also noted that SCC are only dealing with cases that are under priority 1 or 2 and this case does not fall under either priority. It was agreed that Martin Brown would look to see if he could make up new signs for 589 and other parts of the common and he will report back, via Lesley, as to what he can do. **ACTION: Lesley.**

Jan asked if the minutes could be issued a little sooner than 5 days before the next meeting. The Clerk apologised and advised that she had drafted the December minutes and then realised she did not send them out as quick as she would have liked. Clerk did ask the Councillors to email or call her if things have not been sent in the time frame she has advised.

#### **5. Planning**

To discuss planning applications

**Highview** - TDC will be enforcing the current enforcement order for the single planning application that has been refused, but will not be taking any action on the other 2 planning applications that are still under review. It was noted that there is nothing that can be done with the road that has been made up.

<p><b>2018/2131/TPO - No comment</b></p>
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<p>T555 Lime - Fell T675 Norway maple - Fell Great Park, Warlingham Great Park, Warlingham</p>
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#### **6. Common Land**

It was noted that the Farleigh common permissive ride, between the 2 ponds is heavily overgrown. This was reported to Tandridge by Jeremy P and reported back as done. **ACTION: Tony to review and report back work has been completed.**

It was noted that the Gas workers are still using the area where David M's field is, despite wrapping up a few weeks ago. It was noted to keep an eye on the clear up — although David noted things were nicely tidied up previously.

#### **7. Chelsham Common**

It was suggested that the notice board on Chelsham Common should be moved to the side of the bus stop. It was agreed, by all, that this would be a good idea. Martin Brown agreed to price this up and provide the details to Lesley so she can share with the Councillors. **ACTION: Lesley.**

It was noted that there have been a few bridges that have been made up for the locals to get across the ditches on the Common and one of those have been

made along the pond too. It was highlighted that these have been made by using sleepers, Clerk and the Chairman both advised that this is a health and safety issue and signs/handles need to be added to these bridges to make them safe otherwise will could face legal action if someone was to fall, due to them being on Parish Council land. Clerk to view the bridges with Jan on Wednesday and report back to the councillors at the next meeting. **ACTION: Clerk and Jan.**

It was noted that in order for the councillors and residents to carry out works on the Common they must be trained to use equipment like chainsaws, tractors and other specialist equipment. Clerk to speak to the Parish Council insurers and find out what equipment can be used and the credentials required. **ACTION: Clerk.**

**8. Highways** - nothing major to report at the moment, although Beddlestead Lane will need to be monitored.

**9. Salt bins** - It was agreed that the Parish Council will not take on ownership of the St Leonards salt bin as it is not regularly used. However, we will still maintain the salt bin on Scotshall Lane. Clerk to advised SCC of this. **ACTION: Clerk.**

**10. Tree Survey** - Clerk noted the quotation (£795.00 + VAT) she has received from Jim at Quaife Woodlands and it was agreed, by all, that we will ask Jim to carry out the Tree survey. **ACTION: Clerk to contact Jim Quaife.**

**11. Health & Safety/Risk Assessments** - Clerk still awaiting feedback on Martin Browns Health and Safety draft policy and will chase SSLCA. **ACTION: Clerk.**

## **12. Local Plan**

It was noted that the plan has almost been approved to go to the government planning meeting. The formal signing off meeting is due to take place later this month. If the plan is not approved then TDC will need to rethink next steps.

**13. GDPR update** - Clerk advised that herself and other Clerks are now seeking a new data controller as Maureen Chaffee seems no longer contactable. **ACTION:Clerk.**

**14. Finance** - all payments agreed.

<b>Mrs. M. Richards</b>	<b>January Salary</b>	<b>£925.00</b>
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**15. Governance** - Clerk noted that herself, Tony and Jan will work on the 19/20 budget and review with the councillors in Februarys meeting. **ACTION: Clerk, Tony and Jan.**

**16. Facebook** - it was agreed, by all, that the Parish Council will set up a facebook page for information purposes only. Clerk to investigate and set up.  
**ACTION: Clerk.**

**17. Correspondence** - nothing to report

**18. Urgent Matters for Noting for Future Agenda**

Tony noted that Cindy Steer had advised him of a water supplier issue at the Cottages in Beddlestead Lane, it was agreed that this is out of the Parish Council remit and there is nothing we can do.

David M noted that is he concerned that there will very few or no Farleigh residents who stand for election in May. Tony advised that we will do our best to advertise the Parish Council/Elections and hopefully we will see a few Farleigh residents apply.

Meeting ended 9:45pm

Signed..... Dated.....