The minutes of the meeting of the Parish Council of Chelsham & Farleigh held at Farleigh Hall, on 2nd July 2018.

PRESENT Tony Roberts
Bob Anderson
Peter Cairns
Mike Webb
David Marden
Jeremy Pursehouse (Tandridge District Councillor)
Michelle Richards (Clerk in attendance)

The meeting opened at 8.02pm under the chairmanship of Tony Roberts.

1. **Welcome and apologies for absence**
   Mike Kan, Alex Butler, David Hodge and Cindy Steer.

2. **Declaration of Interest by Councillors**
   In view of the proximity of Councillors homes in relation to the area and layout of the hamlets which make up Chelsham & Farleigh all Councillors declared a personal interest in the agenda items.

3. **Minutes of meeting dated 4th June** had been previously circulated and were duly approved.

4. **Matters Arising from Minutes**
   It was noted that the fly tipping behind Harrow Road was reported to Merton College who have since issued a letter to the residents of Harrow Road noting if they are caught fly tipping then they will face a fine.

5. **Planning**
   To discuss planning applications received

   **High view** - There was nothing new to report, however Tony noted that he is happy to email Hillary Ore and Simon Morrow to see if there has been any further progress. **ACTION: Tony**

   **2018/1011 - no comment**
   Variation of condition 2 of planning application TA/2017/1707 to allow for alterations to the design, appearance ad layout.
   **Stable Cottage, The Holt, Church Road, Chelsham, CR6 9PG**
2018/1247 - no objection
Erection of hip to gable roof extension to side elevation and rear dormer incorporating Juliet balcony in association with conversion of loft space to habitable accommodation. Installation of two roof lights to front roof slope.
40 Tower Place, Chelsham, CR6 9PW

Tony noted that the letter for Farleigh Lodge had been sent to TDC planning team and the application has still not been determined. It was also noted that the sleepers are still on the side of Farleigh Common - Jeremy to look into this and report this to TDC.

6. Common Land
Tony thanked everyone for their help last Wednesday in helping to prevent the travellers parking on to Chelsham Common. Clerk to speak to Nick Fuller and set up a meeting to meet at the Bull Inn carpark to discuss the new gate and posts. These will be steel posts set in concrete and a substantial metal barrier for the gate. ACTION: Clerk

Tony noted that Chelsham Common verge needs to be cut, it was agreed, by all that works need to be done. Clerk to speak to Peter Nightingale to carry out the works. ACTION: Clerk.

It was agreed, by all, that we will hold fire on the skip hire until the autumn. Jeremy noted that Jim lietherwait, who manages the street cleaning team within TDC would take the rubbish away if it was stacked in one location. It was agreed to add this back to the agenda in October. ACTION: Clerk

Peter noted that Ann from Bull Inn has asked if the Parish Council would be able to send a letter/email to confirm to the residents at Westview that it was the Parish Council that arranged for the trenching to take place on the Common and not Ann. It was agreed, by all, to have this letter drafted and sent out. ACTION: Clerk/Tony

7. Highways
Bob handed out spreadsheet report. Nothing new to report.

Tony noted that Church Road potholes have been filled by SCC.

Clerk advised that Angelo from SCC had contacted her to advise that the verge opposite the Farleigh Gold Club is not maintained by SCC, so therefore the Japanese knotweed would not be something they would action. It was noted by all the councillors that the verge is maintained by SCC, although possibly subcontracted out to TDC. ACTION: Clerk to contact Angelo.
It was noted that a dumper truck has been driving along bridleway 104 which goes from the roundabout outside the Harrow Inn along the back of the gardens behind Harrow Road to the top of Daniels Lane. This was reported to the police who declined to take action as it was on “private land”. It was pointed out that under section 34 of the Road Traffic Act it was illegal to take a motor vehicle onto a bridleway. The Police confirmed this was actually the law but it would only lead to a £60 fine (not true, they could have seized the vehicle) but declined to take any action unless we could demonstrate that the land owner had not given permission (although this is not a defence under the road traffic act). Tony wrote to Merton College who are the land owners (on Friday) and received a reply on Tuesday stating that they had given no such permission. This was forwarded to the police but we believe no action was taken.

It was noted that double yellow lines are to be added down Harrow Road, from Daniels Lane to Bramber Way. This will move vehicles currently parked part on pavement to the other side of the road. Since this verge is soft they will need to park more on the road and this could lead to buses and lorries having to mount the pavement to pass the parked vehicles.

It was agreed, by all, that the saltbox on Scotshall Lane will need to be replaced due to the damage that is on the current one. Clerk to check insurance papers to see if the excess is higher than the cost of buying one. ACTION: Clerk

It was noted that cars are driving fast around the Common and Harrow Road. It appears to be happening during the evenings and weekends around 7pm. ACTION: All councillors to monitor and report to the Police if they witness activity. Tony to write to the Police to request action.

8. Health & Safety/Risk Assessments - Clerk advised that a draft copy of a Health and Safety policy will be completed and sent out for consultation before September’s meeting. ACTION: Tony and Clerk.

9. Local Plan update - Jeremy reported that the Planning Policy Committee meets tomorrow evening (it can be watched as a webcast). There is to be no land released from green belt within Chelsham and Farleigh. However Warlingham is less fortunate. Although Kennel Farm field and ‘Mrs Quinn’s’ field are not changing, the two fields on the south east part of the area are being released. Also John Fisher playing fields, Greenacres sports club and the dis-used sports field behind Shelton Avenue are being released from green belt. This area was expected to become a new primary school, playing field and housing. Although not part of this scheme the chairman commented that it would make the current Warlingham Village primary school site open for redevelopment as potential housing and also bring the threat of development to the Boys club field. This would directly bridge the green belt between Chelsham & Farleigh and Warlingham and if proposed then it would be strongly resisted.
10. GDPR - Clerk advised that she is waiting for a report from Maureen Chaffe at ProcessMatters (who is currently on holiday). The report will highlight which new processes the Parish Council may need to adopt in light of the GDPR. Clerk to provide an update in September. ACTION: Clerk

11. MH-P court case - Bob noted that he attended the court hearing on the 18th June to see if the Parish Council would be allowed to continue fighting this case. The judge advised that she would set aside the 29 November 2017 judgement, debarring the Parish Council from defending ourselves and a new hearing date will be schedule soon. Bob highlighted that it was agreed, with the judge, that he would send defence papers by the 2nd July. Bob sent these papers on Friday 29th June and they were signed received by the courts on the 2nd July. Bob had already emailed councillors of the outcome of the hearing on the 18 June and it was agreed, by all, that Bob would work on the papers and send to the courts. Clerk will notify all the councillors if a new date is set before the next meeting in September. ACTION: Clerk

12. Finance

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<th>Name</th>
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<tr>
<td>Mrs. M Richards</td>
<td>July &amp; August Salary</td>
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<td>Mrs. M Richards</td>
<td>Printer Ink</td>
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<td>Mrs. M Richards</td>
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<td>Malcom Mott</td>
<td>Grass cutting on Chelsham Common</td>
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<td>7 Hosted email accounts</td>
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<td>Caterham Valley Parish</td>
<td>GDPR training for Councillors</td>
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It was agreed that the Clerk will pay Mick Edwards invoice for trenching the common, when she receives it. To be ratified in Septembers meeting. ACTION: Clerk

Tony noted that Clerks salary was due to be increased by 1 scale point in April and this will now take affect from September and backdated to April.

Clerks current scale is 20 @ £10.09 per hour x 20 x 52 / 12 = £10,494.00
Clerks proposed scale 21 @ £10.68 per hour x 20 x 52 / 12 = £11,107.00

So the increase per month will be 59p per hour which totals to £51.60 per month and £613.60 over the year.

The backdated amount will be £258.00.

13. Correspondence - nothing to report

14. Urgent Matters for Noting for Future Agenda

It was noted that a Tree is down in Little Park across the path, although it was noted that it is not a public footpath just a path, although it is used by the public.

It was noted that footpath 93 is overgrown and the verges at Great Park are also overgrown. Clerk to contact Mary Ann-Edwards who is the Countryside Manager at SCC and see what action can be taken. **ACTION: Clerk**

Tony noted that the St Leonards horse show is taking place soon and has asked if the councillors would be ok for him to advertise this on the noticeboards - everyone agreed this would be ok.

There being no further business, the meeting closed at 10:09 pm.

Signed…………………………………….      Dated………………………….