

Minutes of a meeting of Chelsham and Farleigh Parish Council held on 5th June 2023 in Farleigh Hall, Farleigh Court Road at 7.00pm

Present: Cllr Jan Moore (in the Chair)

Cllr Neil Chambers Cllr Jeremy Pursehouse Cllr Peter Cairns (arrived at 7.40pm)

In attendance: Samantha Head (Clerk) Cllr Anna Patel Cllr Perry Chotai

And 0 parishioners

The meeting commenced at 7.03pm

1. Apologies for absence

0067/0623 Barbara Lincoln had sent her apologies. These were received and accepted by members.

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exemption applies, or a dispensation has been issues, withdraw from the meeting.

None

3. Public participation

None

4. To approve and sign the minutes of the previous council meeting held on 15th May 2023

0068/0523 Members resolved that the minutes reflected a true and accurate record of the meeting held on 15th May 2023. They were duly signed by the Chair.

5. Matters arising (for information only)

- Farleigh Common - Cllr Moore has attempted to speak to Nick Dance re costings for cutting the common. This meeting is still to be arranged.
- Chelsham Common - Nick Dance has agreed to cut the common for the same costings as for 2022. Cutting schedule to be approved at next meeting.

6. Reports:**a) County Councillor**

No report

b) District Councillor

Cllr Pursehouse gave the following updates:

- The Local Plan is still ongoing. TDC officers are arranging a meeting with Government Civil servants to better understand how Michael Gove's recent statements will affect the emerging Local Plan.
- LGBC - recommendation is that Warlingham East / Chelsham and Farleigh moves from 3 councillors to 2. A large chunk of Warlingham East will become Warlingham West and a significant amount of Whyteleafe will be moved into Warlingham West. Local councillors will be meeting to discuss the position and potential response to the recommendations.

- AONB - TDC had engaged a consultant at a cost of c.£30k to put together a challenge to the draft proposals from Natural England. TDC was not happy with the proposed challenges as it was felt they did not go far enough in their objections / counter-arguments. TDC is now compiling a repose to Natural England to support inclusion of as much as possible into the AONB.
- Farleigh Common - there was meeting attended by Cllr Pursehouse , Cllr Moore and Cllr Lincoln, as well as Alex Webber from TDC and John Gloag (Merton College). There was pressure from TDC to dispose of TDC's maintenance of Farleigh Common. The direction is to obtain a new lease with maintenance contributions from interested parties. The grass disposal cost are very high (mainly due to the high disposal costs).

7. Handyman - Farleigh Noticeboard

James Malone has provided a quote to repair the noticeboard. This includes: removing name plaque and backing support, tapping out bridging support, installing two new posts, remove broken perspex, replace with toughened anti-vandal clear perspex, paint noticeboard dark green and lettering in gold paint. Total: £443.00

0069/0623 Members agreed to accept the quote. The Clerk to see if this could be paid using CIL monies, if not the Pc would cover the costs.

8. Parish Council Risk Assessments / Parish Walkabout

All councillors to be involved in the risk assessments / parish walkabout. Cllr Perry Chotai asked if he could join.

0070/0623 Date agreed: 12th July 12:00 at The Bull.

9. Surrey County Council - Local List for Application Validation consultation

Cllr Chambers had reviewed the consultation and had circulated a draft response.

0071/0623 Members agreed the response proposed by Cllr Chambers. The Clerk to submit.

10. The Bull - request to use Chelsham Common

The Bull ad requested to use Chelsham Common for a classic car meet again on Sunday 25th June.

0072/0623 Members agreed permission as per all conditions for the May use, plus the PC's right to cancel should the hot / dry weather cause a high fire risk.

11. Local Government Boundary Commission for England - TDC Electoral Review - draft recommendations

An update has already been provided in Cllr Pursehouse's report (item 6b).

12. Internal Audit Report 2022-23

The Internal Audit was carried out on 17th May. The auditor confirmed no matters to report.

13. Annual Governance and Accountability Return - Approval of Annual Governance Statement for AGAR 2022-23

0073/0623 It was resolved to approve the Annual Governance Statement for the 2022-23 Annual Governance and Accountability Return (AGAR). All boxes were ticked and the AGAR was signed by the Clerk and Chairman.

14. Annual Governance and Accountability Return - Approval of Annual Accounts and Annual Return for AGAR 2022-23

0074/0623 It was resolved to approve the Annual Accounts for the 2022-23 Annual Governance and Accountability Return (AGAR). The AGAR annual return was signed and dated by the Chairman.

15. Certificate of Exemption - for AGAR 2022-23

The Clerk confirmed that the Parish Council met the eligibility criteria to declare themselves exempt from an intermediate review for 2022-23.

0075/0623 It was resolved to agree the certificate of exemption. This was signed and dated by the Clerk and the Chairman.

16. Finance**Payment of invoices**

Samantha Head	Salary	£ 421.60
Jan Moore	APM expenses	£ 66.85
Peter Frost	Internal Audit 2022/23	£ 116.35
Neil Chambers	AONB submission	£ 5.08

0076/0623 Members approved payment of invoices. The invoices were checked and initialled by Cllr Moore.

17. Matters for reporting or inclusion in a Future Agenda

- Standing Orders
- Financial Regulations
- VAS
- Defibrillator
- Tandridge Planning

The meeting closed at 8.08pm