

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held on Monday 9th May 2022 at 7:00pm at Farleigh Hall

Attendees: Cllr Jan Moore - Chairman
Cllr Peter Cairns
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Nancy Marsh
Cllr Jeremy Pursehouse - Parish & District Councillor
Cllr Becky Rush - County Councillor

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Election of Chairman for 2022/23

Cllr Pursehouse nominated Cllr Moore, Seconded by Cllr Cairns. Cllr Moore was elected as Chairman

2. Election of Vice Chairman for 2022/23

Cllr Moore nominated Cllr Peter Cairns, seconded by Cllr Brown. Cllr Cairns was elected as Vice Chairman.

3. Apologies for absence

There were none received.

4. A period of ten minutes is available for the public to express a view or ask a question on relevant matters on the following agenda.

A member of the public attended the meeting to raise their concerns regarding application TA/2022/199. The councillors thanked the resident for their concerns and confirmed they would be considered when the council reviewed the application. The resident also raised concern regarding a comment made by a councillor which the Chairman confirmed had already been addressed. The Chairman highlighted that councillors must be considerate when responding to emails.

5. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the

Councillors have an interest in the area due to living in the Parish

6. Confirmation of Members “Areas of interest” and appointment to outside organisations:

Planning Working Group - Cllr Cairns - Chairman, Cllr Moore & co-opted Nathan Adams

Highways - All councillors

Common Land & Path - All councillors

Health and Safety/Risk Assessment - Clerk & Cllr Cairns

Notice Boards -(Farleigh) - Cllr Moore

- **(Chelsham)** - Cllr Brown

- **(Mill Common)** - Cllr Chambers

Publicity - Clerk & Chairman

Warlingham Library - Cllr Lincoln

7. County & District Councillor Reports

County Councillor Rush - reported as follows:

- there have been reports on Harrow Road of trenches collapsing which are caused by utility firms need to be fixed,
- Chelsham Road was surface dressed Summer 2019 and was not done properly so going to be redone in Summer 2022.
- Cllr Pursehouse reported the VAS not working in Harrow Road.
- Warlingham School - CC Rush will follow up.
- Stiles - CC Rush will follow up
- The Chairman raised the issue regarding the land in front of the Boys Club and the road calming. CC Rush will look into.
- The road signs from Church Lane towards Chelsham Church have completely worn away as have the road signs from Skid Hill. CC Rush will review.

District Councillor Pursehouse - reported

- Apart from the elections there is not much to report.
- Cllr Perry Chotai is a new Lib Dem District Councillor.

8. To approve the minutes of the council meetings held on 4th April 2022

The minutes of the meeting held on 4th April were approved and signed by the Chairman.

9. Matters arising not raised elsewhere in the agenda

Spam emails - it was confirmed that it is impossible to eliminate all spam emails however Councillors should be wary about opening an email that appears suspicious and to report it via the link on the email login site.

Easements - it was confirmed that no further communications have been received.

10. Councillor Surgeries: allocation of councillors will be undertaken at the June meeting.

Saturday 2nd July 2022
Saturday 1st October
Saturday 7th January 2023

11. Annual Parish Meeting - Tuesday 24th May 2022

Notices/invites are being delivered.

The Chairman and Clerk will draft the agenda for circulation.

Refreshments will be provided

12. i) **Highview** - is still under appeal and there appears to be no fresh information. Enforcement will be able to take action once the appeal has expired.
- ii) **Beech Farm Road** - The Chairman confirmed that TDC worked hard to resolve the issues once activities had commenced. A temporary Stop Notice was issued on Easter Sunday. General discussion ensued regarding the situation.

13. Emergency Plan

Cllr Pursehouse has worked hard on this Emergency Plan. The Parish Council adopted the plan and the Clerk will upload to the parish website.

Action: Clerk

14. Commons

* **Common** - a request has been received for the installing of a dog poo bin on the bridle path to Daniels Lane which is halfway down Harrow Lane. The Clerk will ascertain whether TDC would be willing to empty the bins if funded by the Parish Council. The Clerk circulated a picture and price of the bins. CC Rush confirmed she may be able to fund from her allowance.

Action: Clerk/CC Rush

* **Chelsham Common**

* **Pond** - It was agreed the pond is looking lovely and it is encouraging to see ducks on the pond. Cllr Brown considers there may need to be a clear out of the entrance to the ditch next year. Cllr Brown will research the cost of looking at fauna which may filter the water.

Action: Cllr Brown

* **Car display** - a request has been received for the use of the common for a car display. It was agreed a fee of £50 would be charged, evidence of sufficient PL insurance to be provided, all refuse must be cleared and gates require locking and unlocking. Clerk will confirm.

Action: Clerk

* **Holt Wood** - nothing to report. The replanting has to be undertaken by 18th July and removal of the caravan.

* **Farleigh Common** - nothing to report

* **Mill Common** - notice boards are expected any day.

15. Planning - There was general discussion regarding the working of the planning working group.

15.1 TA/2022/332

Erection of a ground floor rear extension, first floor extension and associated works.

38 Tower Place, Chelsham, Warlingham CR6 9PW

Comment: The Parish Councillors have no objection and leave to TDC Officers

15.2 TA/2022/390

Alterations to existing ground floor extension in association with gable first floor over (north). Erection of single storey extension to west side.

North Lodge, Church Lane, Chelsham, Warlingham CR6 9PG

Comment: The new gable would be an improvement to the aesthetics of the building. The Parish Councillors have no objection and leave to TDC Officers.

15.3 TA/2022/199

Demolition of existing storage building and ancillary workshop and erection of a double storey, 4 bedroom detached dwelling.

Newlands Barn, Little Farleigh Green, Farleigh Court Road, Warlingham CR6 9PX

Comment: The Chelsham and Farleigh Parish Council have no objection to the planning request. The applicant had taken notice to the reduction in the size of the building. It was felt by the planning working group that this would be best use of this agricultural site providing additional accommodation to the local area. It was also noted that the kerb appeal would be more in keeping than an old dilapidated farm barn. It was also noted that the applicant has failed to demonstrate that the site is unsuitably located and the site is currently no longer viable, we feel that this should not inhibit the change of use and prevent this dwelling being built. Whilst it is noted that the Chelsham and Farleigh Parish council objected to the initial planning request that the application did not demonstrate the very special circumstance to build on the green belt, we feel more comfortable with what has now been submitted and look favourable on this application. The parish council would like to specify that they have no objection as long as there is no enlargement in the size of the building or plot, and any additional request will be refused.

16. Finance - Payment of invoices was approved

Mrs M Gibbins	Clerk Salary	£	346.74
Mrs M Gibbins	Telephone	£	6.55

DM Payroll Services Ltd	Payroll Clerk	£	120.00
BHIB Councils	Annual Insurance	£	350.55
Oxted District Responders	Defibrillator	£	500.00
Vision ICT	Web Hosting	£	161.26
Vision ICT	Hosting email accounts	£	172.80
TVA	Annual Membership	£	30.00

Future Agendas

Asset of Community Value ACV

Easements

Code of Conduct

Meeting closed at 2055