

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held on Monday 7th February 2022 at 7:00pm at Farleigh Hall

Attendees: Cllr Jan Moore - Chairman
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Apologies for absence

There was none received.

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was one member of the public in attendance to observe the meeting.

4. County & District Councillor Reports

County Cllr Becky Rush - confirmed that it is illegal for vehicles to cross the verges without permission and if this is witnessed SCC will take enforcement action. Highways is not permitted to fence the back of the highway although residents can fence their property which boundaries onto the highway. Cllr Rush confirmed she will follow up the issue with the stiles and public footpaths over the fields.

Action: CC Rush

District Cllr Jeremy Pursehouse - TDC Planning Policy Committee have written to the Local Plan Inspector asking for comments on the contents of their letter. TDC Budget is going through this week and the increase of £5 is proposed on band D. There are going to have to be a lot of savings and cuts to make the budget work.

- 5. To approve the minutes of the council meetings held on 10th January 2022**
The minutes of the meeting held on 10th January 2022 were approved and signed by the chairman.
- 6. Matters arising not raised elsewhere in the agenda**
Parish land ownership and Easements - A local resident has kindly and generously completed a number of searches on local land and identified the ownership status.
- 7. Highview**
There was nothing to report. Clerk to follow up with TDC planning department.
Action: Clerk
- 8. Councillor Surgeries:**
Cllrs. Brown and Pursehouse led the surgery on Saturday 5th February which proved to be successful.
Saturday 5th March 2022 - Cllrs Cairns & Chambers
Saturday 2nd April 2022 - Cllrs Moore & Lincoln
- 9. Annual Parish Meeting**
It was agreed the date for the Annual Parish Meeting will be confirmed once the suggested speaker of TDC Chief Executive, David Ford has been approached.
Action: Cllr Moore
- 10. Library Update**
Cllr Lincoln updated the council with the activities at the library. The licence from SCC is still awaited. The volunteers are working well and there is a reserve list of them. There is now a fully working electronic notice board and it has been agreed that parish meetings, surgeries and events can be publicised on this.
Action: Clerk
- 11. Grant Policy for adoption**
The policy, following agreed minor changes, was adopted. The Chairman raised the subject of the application form which the Clerk had previously circulated and it was agreed that this was acceptable. The Clerk will upload this to the parish website.
Action: Clerk
- 12. Kelly Bread**
Cllr Marsh confirmed a recent meeting had been held and the offer by the Parish Council to buy the loaves was gratefully accepted. Cllr Marsh will purchase the bread and be reimbursed by the Parish Council. The service is being held on the first Sunday of July 2022 at St Leonards church.

Action: Cllr Marsh

13. AONB/AGLV

Thanks were expressed to a local resident and Cllr Chambers for the work undertaken to complete the submission to the AONB/AGLV consultation. The submission can be viewed on the Surrey Hills Boundary Review website.

14. Crematorium Appeal - 8th February

A number of residents and councillors will be either observing and/or commenting on the appeal.

15. Commons

Holt Wood - The Chairman confirmed that a lot of work is being undertaken behind the scenes; a helpful meeting has been held with TDC Officer Alastair Durkin; the Chairman is meeting with TDC Chief Executive, David Ford to address the issues also. The County Councillor and MP are being kept up-to-date with progress.

*** Chelsham Common Permissive Horseride**

An email has been received from a local resident regarding horses riding on Chelsham Common. It was agreed a letter needs to be written to the riding stables requesting that riders only ride on the permissive horse-rides. A copy of the by-laws for the common to also be sent with the letter.

Action: Clerk

Notice boards - Following discussion it was agreed the Clerk will order two information boards for Mill Common at a total cost £237.60. The posts will be installed at the Henley Wood entrance and Rogers Lane.

Action: Clerk

16. Planning

16.1 TA/2022/5/TPO

Please refer to Tree Report

Owls Wood, Beddlestead Lane, Chelsham

Comment: Cllr Cairns updated the councillors regarding the actions which have been taken. The Parish Councillors leave to the Arboriculturist.

16.2 TA/2022/149/TPO

T1) Lime - thin crown by 20% and cut back over extended overhang over garden by 1-2m, reading from 5m to 3-4m. The height will remain the same. T2) Cedar - reduce lateral over extended limbs over hanging property by 1-2m (reducing from 5-6m to 4-5m and to rebalance crown. (Please refer to picture)

20 Parkside Mews, Chelsham, Warlingham CR6 9PU

Comment: The Parish Councillors object to the amount of tree works being undertaken in Great Park however leave to the Arboriculturist.

16.3 Barncroft, 3 Farleigh Court Road

Enforcement issue

Comment: There appears to have been a lot of what appears to be unauthorised works being undertaken. The Clerk contacted the TDC Planning Officer and subsequently lodged an enforcement request.

16.4 Cllr Brown raised the issue of the new barn on the land of a local farmer. The clerk will follow up.

Action: Clerk

17. Finance - Payment of invoices - the payments detailed were authorised

Mrs M Gibbins	Clerk Salary	£	346.74
Mrs M Gibbins	Telephone	£	8.28

Future Agendas

Brainstorming - easements, planning, enforcement

David Ford - Annual Parish Meeting

Queens jubilee - it was agreed the Parish will support the Warlingham event.

Meeting closed at 2042