

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held on Monday 10th January 2022 at 7:00pm at Farleigh Hall

Attendees: Cllr Jan Moore - Chairman
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Apologies for absence

Cllr Peter Cairns and County Cllr Becky Rush

2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.** There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was 3 members of the public in attendance

Two members of the public attended the meeting regarding Holt Wood.

It was confirmed that a lot of work is being undertaken at Holt Wood which is ancient woodland; Parish Councillors have attended the site and spoken with the owner who has refused to undertake the replanting works. The replanting order on the site extends to 18th January 2022.

Cllr Rush is looking into the licensing aspects of the site. TDC is aware of the situation and the relevant officers have been made aware. Cllr Moore, Parish Councillors and TDC Officers will be meeting with an Officer from the Forestry Commission on Friday 14th January to identify the issues and amount of felling which may have contravened the felling licence.

Appreciation was expressed to TDC Officer Ian Hudson - Open Land and Parks Officer who is being extremely helpful

It was suggested that residents contact the MP.

4. County Councillor Report

Path 5 and stiles - no report was received.

District Councillor Report

District Cllr Jeremy Pursehouse reported:

- Emergency Plan is currently with chairman of various parish councils
- TDC are making cuts to enable them to balance the budget
- Strategy & Resources Committee are meeting on Tuesday 11th January to try and identify more savings.
- Cllr Pursehouse is working with TDC to endeavour to simplify the paperwork for events and streamlining forms
- The Travellers Transit Site is recommended for refusal by the TDC planning department however the final decision will be made by SCC as the site is on their land.
- Local Plan - Junction 6 is inadequate however if the restrictions can be resolved it may be possible for the Local Plan to be implemented.

5. To approve the minutes of the council meetings held on 6th December 2021

The minutes of the meeting held on Monday 6th December 2021 were approved and signed by the Chairman.

6. Matters arising not raised elsewhere in the agenda

Parish land ownership/Easements - this is in progress and in hand.

Queens Jubilee - Friday 3rd June; an events meeting will be arranged within the next few weeks.

Youth Council - This item will be considered at a future brainstorming session.

Grant Policy - which had been previously circulated was discussed. A couple of minor amendments were suggested which will be incorporated and recirculated for adoption at the February Council meeting.

Kelly Bread - Cllr Nancy Marsh to follow up in February.

7. Highview - Enforcement notice update.

The Clerk reported that whilst the appeal is in process no further action can be taken.

8. Councillor Surgeries: 2 police officers attended together with a couple of residents attended. Drug dealing issues were raised and discussed. Police presence was raised as an issue however they do not receive many contacts regarding issues in Chelsham & Farleigh and therefore do not consider this is an area of high risk however, residents must report all crimes.

Saturday 5th February 2022 - Cllr Lesley Brown and Cllr Jeremy Pursehouse

Saturday 5th March 2022 - Cllr Peter Cairns and Cllr Neil Chambers

Saturday 2nd April 2022 - Cllr Jan Moore and Cllr Barbara Lincoln

Trial of surgeries and success or otherwise following 6 months will be reviewed.

9. Christmas on the Common

Chelsham & Farleigh Events Team

- For the first event it went well. Cllr Moore reported a debrief meeting will be held in due course.
- Queens Jubilee - 3rd June 2022 - Fun fair to be booked; DJ is booked. An event planning meeting will be held within a few weeks of this council meeting.

10. AONB/AGLV - deadline for submission 31st January 2022 to consulting body

Cllr Chambers reported that a number of residents and organisations have been working hard and contributing to the submission. The deadline of 31st January is tight and many sections are still to be completed. Cllr Pursehouse confirmed that providing all material is seen by all parish councillors the support of the parish council can be recorded and delegated authority is given to the Clerk to agree for the document to be submitted.

The Parish Councillors expressed their thanks and appreciation to all the contributors.

Action: Clerk/Cllr Chambers

11. Commons

- The new notice board is up on Chelsham Common. Perspex to be used on the Farleigh notice board or, if required, a new piece will be installed.
- The permissive Horse Ride on Chelsham Common has been cut.

12. 12.1 Planning Working Group - The Parish Council wishes to establish a planning working group to enable the planning applications to be given adequate attention. A local resident is keen to be involved and to provide support and guidance. Cllrs. Moore and Chambers expressed their wish to be included although any councillor is welcome to attend. The working group sessions are not open to the public however the full council meetings are open to the public. The Clerk will circulate Terms of Reference following all councillors confirming their agreement to the formation of the group. The local resident will circulate a copy of planning policies to the Working Group.

Action: Clerk/Working Group

The Clerk is liaising with TDC regarding a planning training session for the parish councillors.

Action: Clerk

12.2 TA/2021/2026

Erection of 2 porches (Application for a Certificate of Lawful Development for a Proposed Use of Development.

North Lodge, Church Lane, Chelsham, Warlingham CR6 9PG

Comment: The Parish Councillors leave to TDC Officers.

12.3 TA/2021/2025

Proposed single storey side extension

North Lodge, Church Lane, Chelsham, Warlingham CR6 9PG

Comment: The Parish Councillors leave to TDC Officers.

12.4 TA/2021/1682

Retrospective change of use of the land and buildings for car sales.

(Retrospective) (Amended Application Form). Layout plan showing parking spaces submitted 06/12/21 and noise report submitted 09/12/21

Allesley Farm, Farleigh Road, Warlingham CR6 9PE

Comment: The Parish Councillors, having already commented to the original application, leave to TDC Officers.

12.5 TA/2021/2074

Erection of single storey rear and infill extensions and front dormers windows in front roof slope.

Sequoia Manor, 9 West Parkside, Chelsham, Warlingham CR6 9PT

Comment: The Parish Councillors leave to TDC Officers.

12.6 Crematorium - Cllr Chambers reported that it is understood the hearing for the appeal will be held on 8th February 2022. The Clerk will check and also request the attendance of councillors to the hearing.

Action: Clerk

13. Finance -

- i) Approval of additional hours worked by Clerk
5 additional worked hours approved for the week commencing 6th December 2021**
- ii) 2022/23 Budget - The budget was approved following the proposal to increase the precept by 5.25% to £20,427 and including £1000 within the budget to cover grant applications.**

iii) Payment of invoices - all payments were approved.

Mrs M Gibbins	Clerk Salary	£	346.54
Mrs M Gibbins	Telephone	£	8.94
HMRC	PAYE & NI	£	260.00
Computer Solutions	Printer ink	£	43.20

Future Agendas

TVA funding and Other notice boards

Brainstorming Session Youth Council

Meeting closed at 2115

