

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held on Monday 4th October 2021 at 7:00pm at Farleigh Hall

Attendees: Cllr Jan Moore - Chairman
Cllr Peter Cairns
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse (Parish & District Councillor)

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Apologies for absence

There was none received

- 2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.** There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

- 3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.**

There was no member of the public present

4. County and District Councillors Reports

District Cllr J Pursehouse reported as follows:

- Not a lot has changed at TDC.
- Emergency Plan - comments received from councillors at Warlingham PC range from ok but should be adding more local information. Too many venues however the venues would depend on the type and size of the emergency.
- must be monitored by GDPR
- There is little included to do with small emergencies. - flooding occurred recently and sandbags were required. Storage of sand and sandbags is required.
- Snow angels - on edge of emergency plan - equipment stored behind the church hall.

- Chris Hobbs - TDC Officer is quite happy with the plan and it needs to be kept up to date.

County Cllr B Rush was unable to attend the meeting and circulated the following report to the Clerk:

Holt Wood:

- Trading Standards. Cllr Rush has received an email from Trading Standards allocating the case to an officer and asking for more information. Cllr Rush doesn't have that information so she has passed it on to the Clerk whom she would imagine is liaising with you.
- You asked me about potentially replacing a fence. Could you send me a map with the location marked on it so I can find out whether SCC can help?

Footpaths

- I sent an email earlier about the footpaths – still pursuing

VAS

- The date for post installation is at the end of October – when I get that confirmed I'll be in touch – in the meantime please complete the training for those that will be changing the batteries etc

Speed watch group

- Cllr Rush wrote an article in the CR6 mag about introducing speed watch groups in the area. This is a resident led group which receives training and a speed gun from the police and is empowered to take speed measurements on agreed local roads and the police will issue warnings and fines. We can talk about it in more detail but I think this would be very useful for Chelsham and Farleigh on Old Farleigh Road but a resident group of c10 people needs to be established.

Blue Heart verges

- I also included an article on these – these are a Surrey led initiative that protects agreed verges from being cut so that wild life and plants can flourish. Coupled with identifying the verges (working with residents and the PC) I will be working with local youth groups and schools to produce decorated blue hearts that get stuck in the verge to let residents and the contractor know that the verge is being left wild. We can also talk about this in more detail but in the next couple of months I will be looking to agree some verges with you in time for the next cutting season. Additionally I'd like to use some of my allowance to buy the hearts and stakes for the parish that will be put in the verges so we can work together to make the application.

PCC visit follow up

- When Ellie (deputy PCC) visited it was agreed that Lisa (PCC) would return to do some speed work with local officers on Harrow Road and the Chelsham/Farleigh/Warlingham area.

5. **To approve the minutes of the council meetings held on 6th September 2021**
Full Council approved the minutes of the meeting held on 6th September 2021 and the Chairman signed them. Thanks to Cllr Cairns for chairing the meeting. Cllr Chambers requested that comment relating to the CR6 magazine was that nothing has been received and not that he had not written anything.

6. **Highview** - no updates

7. **Code of Conduct** - no update or adoption from TDC as yet.

8. **Brainstorming /PR/Parish Profile**

i) **CR6 magazine** - The Chairman and Clerk will draft the material for the November edition and will include mention of Christmas on the Common, Queens Jubilee, Surrey Fund and Emergency Plan,

Action: Chairman/Clerk

ii) **Parish Newsletter** - Councillors were requested to provide material for inclusion: Emergency Planning - Cllr Pursehouse; Christmas and Jubilee - Cllr Moore & Clerk; Tree Wardens - Cllrs Moore and Brown; Library - Cllr Lincoln

iii) **Councillor Surgeries** - residents attended and raised issues regarding footpaths and this is being addressed by CC Rush and Surrey footpaths. Two other residents raised issues pertaining to Farleigh common and issues that had been raised during an on-site meeting. planting on top of bunding, road side verges. cut back some of the vegetation around drives to improve sight lines. Hedge beginning of bridle path opposite Harrow and hedge next to the Harrow need cutting. A number of other issues were raised and it was suggested that Cllrs Moore and Pursehouse meet with TDC. Cllr Pursehouse will chase TDC Officer Nic Martlew

Action: Cllr Pursehouse

iv) **Future surgery dates from 11am to 12pm**

Saturday 6th November

Saturday 4th December

Saturday 8th January

Saturday 5th February

iv) **Communications feedback - responses to emails**

It was confirmed that if a response is not received to communications that it will be taken that councillors agree with the proposal or have no objection.

9. **Christmas on the Common**

Saturday 18th December 2021 - A meeting was held with the landlady of The Bull, Chelsham regarding Christmas on the Common. Suggestions were made to hold the following activities:

- christmas jumper competition,
- craft fair
- mulled wine,
- mince pies,
- carol singing
- lighting of the christmas tree

- letters for the children, from Father Christmas
- sweet cones.

Following general discussion it was agreed the event should be kept simple and maybe expanded upon in 2022. This is an event run by The Bull and supported by the Parish Council. It was agreed the Clerk will apply for a TENS licence, The next meeting is being held on 28th October

Action: Clerk

10. Queens Jubilee celebrations - the big lunch

Friday 3rd June 2022 - There have a number of offers of help from volunteers It is planned to have a funfair, DJ, craft stalls. Clerk will apply for a TENS licence

Action: Clerk

11. Library update - Cllr Lincoln - new system is not yet functioning as volunteers cannot have access to the full database so not yet working. There is no public access to the printer; fines have been reinstated for books, order books on child ticket not adult ticket, deputy leader of volunteers is required . banner installed outside library - welcome sign be donated, wild flowers being planted.

Warlingham pc is funding welcome packs in the sum of £500. Each new family will have a welcome pack. Day to day visitor counter has been suggested.

12. Tree Wardens

Course on 30th October; Cllrs Moore and Brown are doing the course and a local resident who does the forest schools is attending and being funded by the PC. All Saints Church -

13. Funding for projects

Surrey Fund - Boys Club needs to be followed up with SCC. Consultation with the residents and suggestions will be invited via the CR6 magazine.

14. Chelsham Common/Farleigh Common/Mill Common/Holt Wood/3 Fields

- **Parish Land Ownership** - information still awaited. Cllr Pursehouse will follow up.

Action: Cllr Pursehouse

- **Easements:** Solicitors to be followed up via the Law Society.

Action: Clerk

- **Bull Common Horse Ride** - contact local contractor for common to be cut

Action: Clerk

- **Notice board** - Chelsham Common being delivered w/c 1st November - get local contractor to install.
- **3 fields** - several visitors, sites being auctioned. All correspondence has been forwarded to TDC including communications from the auctioneer. Another letter to CEO. It was agreed councillors must not approach the auctioneer or

representatives alone.

- **Holt Wood** - 30 trees with red dots on land. Liaising with TDC and forestry commission

15. AONB/AGLV - Cllr Chambers circulated document regarding AONB/AGLV. It was agreed Cllr Chambers will draft a response for the councillors to review.

Action: Cllr Chambers to commence drafting

16. No Planning Applications have been received.

17. Crematorium - no update

18. Finance - agreed

Payment of invoices - for authorising

Mrs M Gibbins	Clerk Salary	£ 346.54
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Mrs M Gibbins	Telephone	£ 10.99
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Greenbarnes Ltd	Noticeboard for Chelsham	£1,074.53
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Future agenda items

ICO invoice

Parish consultation

Emergency Plan

Meeting ended at 2105