

Chelsham & Farleigh Parish Council

The minutes of the meeting of the Parish Council of Chelsham & Farleigh held on Monday 6th September 2021 at 7:00pm at Farleigh Hall

Attendees: Cllr Peter Cairns - Chairman
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse (Parish & District Councillor)
Cllr Becky Rush (County Councillor)

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Apologies for absence

Cllr Jan Moore

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.

There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was two members of the public in attendance. One member raised the issue of the Article 4 Direction on Church Lane Valley, Chelsham which the Clerk confirmed is being dealt with by the Enforcement Team at Tandridge District Council.

The second member of the public addressed the Deputy Police & Crime Commissioner with concerns regarding anti social behaviour in Harrow Road.

4. Deputy Police & Crime Commissioner

The Chairman welcomed the Deputy Deputy Police & Crime Commissioner, (DPCC) Ellie Vesey-Thompson to the meeting. The DPCC highlighted that the Commissioner is focussing on young people and location where there is rural crime. The Police & Crime Plan is going out for consultation later this year. A number of issues of concerns in the area were raised and will be followed up by the DPCC in conjunction with County Cllr Becky Rush.

The topic of electric scooters was raised and the DPCC confirmed that they are illegal and should be logged on the police website, police facebook via messenger.

It was highlighted that to be legal the scooters should be taxed, mot'd, insured and the rider must take a driving licence.

5. County and District Councillors Reports

County Cllr Becky Rush reported as follows:

- Contact has been made with Trading Standards at Surrey regarding the advertising of plots for sale at Holt Wood. It was agreed CC Rush and the Clerk will liaise and compile the relevant documents for submission to Trading Standards.

Action: CC Rush/Clerk

- There are issues with stiles within the area which CC Rush is pursuing with Countryside Officers at SCC.
- The VAS posts are being installed in during October and CC Rush will confirm once the date is known. It was stressed that the VAS training must be undertaken by the individuals who will be moving and charging the VAS. The Clerk has the on-line training information.

District Cllr Jeremy Pursehouse reported as follows:

- David Ford is the new Chief Executive at Tandridge District Council
- Planning Department is working to get back on track
- There is a huge hole in the budget and TDC is assessing which services can be reduced.
- The inspector has commented on the Local Plan in relation to J6 and further works are now required.
- Travellers arriving in Chelsham, Farleigh and Warlingham were shocked to find they could not access the commons.
- DC Pursehouse will chase TDC to invoice C& FPC for the contribution towards the bunding works.

6. To approve the minutes of the council meetings held on 5th July 2021

Full council approved the minutes on the meeting held on 5th July 2021 and the Chairman signed them.

7. **Highview** - There was no update to report however, the Clerk will follow up with Cllr Simon Morrow together with requesting an update regarding the replanting at Holt Wood.

Action: Clerk

8. **Code of Conduct** - There was no update to report

9. Brainstorming /PR/Parish Profile

The brainstorming evening was successful and a number of positive suggestions were made and will be followed up.

CR6 magazine - Cllr Chambers has not prepared material for the upcoming edition and it was agreed the Chairman and Clerk will submit an article.

Action: Cllr Moore/Clerk

Meeting venues - it was agreed meetings will remain at St Marys in Farleigh Hall
Councillor Surgeries - the first councillor surgery was held on 4th September at which 2 residents attended and raised concerns regarding the behaviour of some local children.

Communications feedback - the Clerk requested that councillors respond to emails in a more timely manner to ensure deadlines are not missed and actions are completed promptly.

10. **Queens Jubilee celebrations** - The Parish Council agreed to celebrate this event. A working group will be formed to organise the activity, which it has previously been confirmed will be held on Friday 3rd June 2022. Volunteers from the community will be invited to help.
11. **Library update** - Cllr Barbara Lincoln updated the council of activities at the library. Number of visitors are down although the volunteers are in good form and there is a waiting list of volunteers. A new IT System has been installed which allows individuals to borrow books from libraries in other areas rather than just Surrey. A retired doctor has enquired about starting up a therapeutic art group. Activities for children are being run. A new sign is being planned to highlight where the library is and to encourage new members.
12. **Tree Wardens** - Cllr Lesley Brown reported on the meeting she attended with Cllr Jan Moore regarding the formation of a tree working group jointly with Warlingham Parish Council. It was agreed that the Parish Council would fund the training of Cllrs Brown and Moore in the sum of £75 each in the Lantra Basic Tree Inspection Course which provides a certificated accredited level of basic skill. This will also assist TDC and SCC in its local tree works. It was further agreed that the Parish Council would fund the attendance for an interested youngster to attend the training course. Leaflets regarding Ash Die Back D will be available to advise tree owners.
13. **Funding for projects** It was agreed that the Parish Council will provide support for the Christmas event being held at The Bull however, until the new budget is drafted and approved, it is not possible to provide any financial support. It was further agreed that the working group set up for the Queen's jubilee would also prepare the celebrations for the Christmas, and other, events.
It was agreed a Working Group meeting needs to be held prior to the Parish Council meeting being held on 4th October.
14. **Chelsham Common -**
Farleigh Common it was mentioned that the grass around the parish notice board needs cutting.
Mill Common -

Holt Wood - CC Becky Rush is following up with Trading Standards and the Clerk will follow up with Cllr Simon Morrow regarding the replanting.

3 Fields - The Chairman is in communication with David Ford, TDC Chief Executive

- **Notice Boards** - it was unanimously agreed to place the order for the new notice board on Chelsham Common in the sum of £1500 including installation. Cllr Chambers raised the issue of a notice board on Mill Common and it was agreed funding is not available and it will be considered when drafting the budget for 2022/23
- **Parish Land Ownership** - there was no update to report. The Clerk will follow up.

Action: Clerk

15. Emergency Plan - The Clerk will liaise with the Parish Clerk at Warlingham Parish Council for a copy of the plan for circulation to councillors and feedback from them by 13th September.

Action: Clerk

16. Meeting with TDC update - Parish Councillors and TDC met on Farleigh Common and agreed the way forward. The Parish will not take on the headlease of Farleigh Common. Discussion was held regarding the permissive rides and it was agreed only one ride is required. Cllr Chambers enquired regarding funding request from Merton College however this is being dealt with by TDC.

17. Planning Applications

17.1 TA/2021/1360/TPO

0751) - Beech Tree - on the approach road to Great Park - remove branch on eastern side. 0679) - Horse Chestnut - West Parkside - Fell and replant with Indian Chestnut. 0780) - Norway Spruce - East Parkside - remove lower branch on northeast side to allow mower to pass. 0693) - Cherry Tree - remove dead wood (no consent needed).

Greatpark Wood, West Parkside, Chelsham, Surrey

Comment: The Parish Councillors leave to the Arboriculturist however request that a 'like for like' tree is replanted to replace the felled tree.

17.2 TA/2021/1364

Continued use of outbuilding as a dwelling (Class C3). (Certificate of Lawfulness for Existing Use or Development)

1 Worms Heath Cottages, Limpsfield Road, Warlingham CR6 9QL

Comment: The Parish Councillors leave to TDC Officers however wish to know what development is proposed and what the existing dwelling is used for.

17.3 TA/2021/1495

Removal of Condition 4 (Occupancy) of planning permission ref: 80/544 (Erection of bungalow and detached garage) to remove agricultural occupancy.

Scotshall Farm, Farleigh Court Road, Warlingham CR6 9PX

Comment: The Parish Councillors leave to TDC Officers

17.3 Crematorium - There was no update to report

18. Finance -

Payment of invoices - The Council unanimously approved the payment of the invoices detailed.

Mrs M Gibbins	Clerk May Salary	£ 346.74
Mrs M Gibbins	Telephone	£ 14.61
Nick Dance	Chelsham Common works	£1,272.00

Items for future agendas

- Bull Common Horse ride
- **Budget items:** Mill Common notice board; Farleigh Common notice board; Queen's jubilee; Christmas event