

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Tuesday 4th May 2021 at 6:30pm

Attendees: Cllr Jan Moore - Chairman
Cllr Peter Cairns
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse (Parish & District Councillor)
Cllr Becky Rush (County Councillor)

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Election of Chairman for 2021/22

Cllr P Cairns nominated Cllr J Moore as Chairman; seconded by Cllr J Pursehouse. All were in favour
The Declaration of acceptance of office will be signed by the Chairman.

2. Election of Vice Chairman for 2021/22

Cllr J Pursehouse nominated Cllr P Cairns as Vice Chairman; seconded by Cllr J Moore. All were in favour.
The Declaration of acceptance of office will be signed by the Vice Chairman.

3. Apologies for absence

There were no apologies. Cllr P Cairns had to leave the meeting at 2000.

4. Confirmation of Members “Areas of interest” and appointment to outside organisations:

Planning - Cllr P Cairns

Highways - Cllr P Cairns

Relief in Need Charity - Cllr L Brown

Common Land & Paths - Cllrs B Lincoln and N Chambers

Health and Safety/Risk Assessment - Parish Clerk & Cllr P Cairns

Notice Boards -(Farleigh) - Cllr N Chambers

- (Chelsham) - Cllr L Brown

- (Mill Common) - No allocation until board is purchased
Publicity - Parish Clerk, Chairman & Cllr N Chambers
Warlingham Library - Cllr J Moore

5. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

6. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

There were 5 members of the public present.

The first resident raised issues pertaining to footpaths 3 and 5 regarding access. An additional issue is the low visibility of material by the Parish Council inserted in the CR6 magazine; it was suggested a better header is required. Plots A, B & D in Holt Wood did not reach the guide price and thus have not sold.

A second resident reported they have been in contact with Louise Wesson and Alastair Durkin - TDC Officers. Alastair Durkin has confirmed that a replanting order has been issued however a reply has not been received from the owner. No physical action will be taken before November which is the planting season.

The third resident thanked the Chairman for offering to represent the parish council on the Warlingham Library Management Committee which the resident has served on since 2017. The resident highlighted that residents had not been aware of the meeting tonight until the day. The crematorium planning application is going to appeal. The seeds on the bunding are being removed and replaced with the correct seeds for the soil. Downlands Trust are clearing the ponds.

The fourth resident enquired why a lease on common land was being discussed in private session and was assured it was for the parish council to consider any issues prior to having on the main agenda. The resident confirmed that Openreach has agreed to bring high speed fibre broadband to Farleigh within the year.

The fifth resident expressed their thanks to the resident who has succeeded in getting confirmation of high speed fibre broadband being brought to Farleigh. The resident provided an update on the Annersley Farm situation and expressed concern that the TDC Enforcement Officer was not helpful and appeared to confirm that retrospective planning permission would be granted for the current business to continue.

7. County and District Councillors Reports

County Councillor Becky Rush -reported that a site visit with the Surrey County Council Footpaths officer is planned and the footpaths highlighted by the resident would be included in the visit. SCC is working with the owner of one property in Holt Wood regrading rerouting of footpath 3. Vanguard Way footpath has been repaired.

The costs for the posts for the VAS is still awaited.

Footpath 93 - cyclists are racing down it as the no cycling signs have been removed. It was agreed new signs need to be erected in line with other areas.

District Councillor Jeremy Pursehouse - reported that he will follow up with TDC the request for additional documents to be appended to the Holt Wood applications.

The bunds, as mentioned by the resident, are being scraped and re-seeded. Annersley Farm is being monitored and Cllr Pursehouse will follow up with Cllr Morrow.

The situation with the collection of recycling and general waste has improved. The extra lorries are being retained at present due to the excessive amount of recycling currently being left out for collection.

The concrete blocks in situ at Holt Wood will remain in place for now.

8. To approve the minutes of the council meeting held on 12th April 2021

The minutes of the meeting held on 12th April were approved and will be signed by the Chairman.

9. Highview - There was nothing to report.

10. Code of Conduct - The new Code of Conduct has not, as yet, been adopted by TDC and subsequently there was nothing to report.

11. Chelsham Common/Farleigh Common/Mill Common/Holt Wood/CR6 Magazine

- **Notice Boards** - There was general discussion regarding a notice board for Mill Common and the possibility of a new one for Chelsham Common. The state of the notice boards provide an image for the Parish Council. It was agreed to put the decision on hold until later in the year when any essential maintenance works on the commons have been identified.
- **Chelsham Common** - It was agreed to leave the cutting of the common for the tie being.
- **CR6 Magazine** - Cllr Chambers did not agree with the comments raised by the resident regarding the content of the latest article. It was agreed that a more coherent article is required to highlight the serious concerns relating to Holt Wood. All councillors were requested to submit

material to Cllr Chambers. Cllr Pursehouse did point out that this a wider issue and not just related to Holt Wood.

Action: All

12. Emergency Plan - The next meeting is scheduled for June.

13. Link with TDC - It was agreed that the Clerk will follow up with TDC and schedule a meeting with TDC Officer Nick Martlew.

Action: Clerk

14. Planning Applications

14.1 TA/2021/577

Erection of hip to gable roof extension, dormer to rear and installation of roof lights in association with conversion of loft space to habitable accommodation. (Certification of Lawfulness for Proposed Use of Development)

10 Tower Place, Chelsham, Warlingham CR6 9PW

Comment: The Parish Council leaves to TDC Officers

14.2 TA/2021/338

Demolition of existing bungalow, mobile home and storage containers. Construction of a detached bungalow, associated landscaping improvement works.

Land Rear - 1 Heathfield Cottages, Chelsham Rd, Warlingham CR6 9PB

Comment: General discussion ensued. The Chairman highlighted there is an easement on the land and is for access to one property only and no lorries or other large vehicles to access the land. The Parish Council has not been approached to alter the easement and this needs to be considered. The Parish Council objects to this application as is development in the green belt and would also extend the footprint which does not currently have any permanent fixtures on site.

15. Covid-19 Warlingham, Chelsham & Farleigh

Shielding came to an end on Monday the 29th of March and since then our phone has been switched off. There is an answerphone message redirecting urgent enquiries to the co-ordinator's phone and so only 4 jobs were carried out in April, 2 shops and 2 JabCabs. The residents that are still dependent for support have made arrangements with individual volunteers, separate to the scheme.

Our second Forest School was on the 15th April at St Christophers Church. It was attended by children of Warlingham Village Primary School in the morning, and Hamsey Green Primary in the afternoon. Each child was invited by the school and it was paid for entirely by funds raised by CFW Aid with County Councillor Becky Rush's help. Becky came along to see what was going on and was clearly moved by what a fantastic opportunity this was to provide for children affected by the Covid pandemic. We also paid for several pairs of wellies. Our cake baker provided goodies again, partly funded by us. The local Co-Op also provided items of packed lunches for the children to take home. The children have a wonderful time and were already asking if they could come again. The next Forest School will go ahead on Thursday the 3rd of June on the field behind Kennel Farm. This larger space means the children can be more explorative and choose stations to work at. The larger space also means that more children can attend so CFW AID will fund 30 children and then the invite will extend to paying children. We will be providing hotdogs this time along with other goodies.

Since becoming part of the Tandridge Lottery CFW AID have received £92.50 in funds.

We are in the process of finding a new accountant as the current person is retiring. He has found us a bookkeeper but once she has done her work we may need an accountant to submit our Year End accounts if anyone knows one with an altruistic head?!

16. Finance -

- i) **Review internal audit report** - the report, which did not raise any issues, was approved
- ii) **Review and approval Certificate of Exemption and Accounting Statements.** The Certificate of Exemption and Accounting Statements was approved and will be signed by the Chairman.

iii) **Payment of invoices** - all payments were approved and authorised

Mrs M Gibbins	Clerk April Salary	£ 346.74
DM Payroll Services	Payroll Clerk	£ 120.00
Vision ICT	Website hosting	£ 150.00
Vision ICT	7 Hosted email accounts	£ 151.20
Mrs M Gibbins	Telephone & Postage	£ 13.58
Alison Stevens	Internal Audit	£ 110.25
TVA	Annual subscription	£ 20.00

Next meeting on 7th June - The Clerk is checking the availability of Farleigh golf club.

Next Agenda

The Pits

Holt Wood

Crematorium

Highview

Meeting closed at 2024