

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 12th April 2021 at 6:30pm

Attendees: Cllr Jan Moore - Chairman
Cllr Peter Cairns
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Nancy Marsh
Cllr Jeremy Pursehouse (Parish & District Councillor)
Cllr Becky Rush (County Councillor)

Mrs Maureen Gibbins - Parish Clerk & RFO

Prior to the commencement of the meeting 2 minutes silence was observed in memory of Prince Philip, Duke of Edinburgh who died on 9th April 2021

MINUTES

1. Apologies for absence

There was none. Cllr Cairns left the meeting at 1930

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.

Three members of the public were in attendance. One resident provided an update pertaining to Holt Wood and the situation regarding the auctioning of plots. It was confirmed a further update and information would be discussed later in the agenda. The Clerk will liaise with TDC regarding the continued removal of the notices. **Action: Clerk**

A second resident confirmed the Farleigh Green Notice board has the incorrect bye laws on it. **Action: Clerk**

The issue of the pond close to thatched cottage which is a bad condition as are all the ponds on Great Farleigh Green and it was suggested this project could be funded by the Surrey Fund. It was highlighted that the ponds are on Merton College land and owned by TDC. It was agreed the Clerk will liaise with the

Open Spaces Officer at TDC and request a meeting with them to address some of the issues of dealing with Farleigh Common. The Officers are Nic Martlew and Ian Hudson.

Action: Clerk

4. County and District Councillors Reports

The Chairman thanked CC Rush for achieving the acceptance of additional items at the Community Recycling Centre (CRC).

County Cllr Becky Rush reported as follows:

- CRC has been extended to include black bin bags and bulky waste, including metal, plastic and wood.
- CC Rush thanked the resident for update on Holt Wood. The availability of more addresses for Countryside to write to would be helpful. CC Rush is ascertaining whether Countryside would be prepared to write something to the auction house.
- VAS - waiting for quote for the posts so no further progress at this time. The date for the installation is awaited together with the required H & S training.
- Broken stile on Vanguard Way has been reported to SCC Countryside Officer who has confirmed this is on the list for repair or replacement with a kissing gate in the Summer.
- CC Rush confirmed there is a SCC tree fund/scheme however she is not sure whether this can be used to replant Holt Wood as it is private land however she is enquiring.
- Farleigh Court Rd is on the list to be resurfaced. Cllrs Moore and Pursehouse have requested that Church Lane be added to the list to be resurfaced at the same time.

District Cllr Jeremy Pursehouse reported as follows:

- Allesley Farm Cottage has been visited by TDC and told they are not permitted to park large vehicles. Cllr Simon Morrow and a local resident are following this up. TDC will revisit if the owners do not comply with the order.
- Bins - there has been a SatNav systems malfunction plus the vehicles were not fit for purpose.

5. To approve the minutes of the council meetings held on 1st March 2021

Minutes were approved and will be signed by the chairman

6. Highview - nothing to report

7. Silent Soldiers - The cost would be £175/£225 however following discussion it was resolved the Parish Council would not purchase one as the relevant time has passed.

8. **Code of Conduct** - awaiting confirmation when TDC adopts. It will be included in the next agenda.
9. **TVA Befriending Scheme** - requesting £850 pa for 3 years to enable the scheme to continue. Following discussion it was agreed the Parish Council is not in the position to commit to this expenditure. **Action: Clerk**
10. **Chelsham Common/Farleigh Common & Mill Common/Holt Wood**
- **Farleigh** - Cllr Pursehouse reported that Farleigh Common has some unique flora and it would be nice to have something attached to one of the notice boards highlighting this and requesting walkers to stick to footpaths and for horse riders to stick to the bridleways. It was confirmed that TDC is reviewing the grass cutting schedule.
Action: Cllr Pursehouse
 - **Notice Boards** - Cllrs Moore and Chambers will review the condition of the notice boards. Cllr Chambers, again, requested that notice boards are erected on Mill Common. The Clerk will obtain costings.
Action: Clerk
 - **Chelsham** - Following the request by a family to play rounders on Chelsham Common in the Summer, it was agreed a disclaimer will be drafted stating that they are playing at their own risk together with the stipulation that they must clear up their rubbish.
Action: Clerk
 - **Holt Wood** - Following discussion it was agreed as follows:
 - Detailed article submitted to CR6 specifically about the issues
 - Publicise the issues on Facebook
 - Publicise on the Parish website
 - Letter to the Auctioneers together with including the letter and notice from TDC
 - Involve local and national press
 - Letter to TDC and SCC**Action: Clerk**
 - Cllr Pursehouse confirmed the replanting issue is still being worked on.
 - Cllr Pursehouse is trying to sort the gate across the drive to the garages.
11. **Emergency Plan** - The Chairman and Vice Chairman attended the meeting with Warlingham and TDC. Responsibilities were allocated with C & FPC being requested to seek support from local farmers. The next meeting is scheduled for June following the elections.
12. **Church Lane Speed Limit** - Cllr Moore reported that a couple of residents have requested the speed on Church Lane to be reviewed. CC Rush confirmed

there is a plan to change all country lanes in Surrey to 40mph. CC Rush will check where the plan is.

13. Planning Applications

13.1 TA/2020/2302

Demolition of existing roof and porch and erection of new roof and porch

North Lodge, Featherbed Lane, Warlingham CR6 9PL

Comment: The Parish Council made no comment

13.2 TA/2021/315/TPO

T1 Yew - Fell due to suppressed root system, basal decay and lean towards property.

1 Old Bull Cottages, Ledgers Rd, Chelsham, Warlingham CR6 9QA

Comment: The Parish Council leave to Arboriculturist

13.3 TA/2021/295/TPO

T5 Beech - Reduce top of crown by 3m to leave a residual height of 12m. Reduce north side of tree by 3m to leave a crown spread of 10m to create a less empowering and well balanced crown.

G1 Leylandii and Cupressus - Fell infected Cupressus to avoid further phytophthora infection to remaining trees. Reaming trees, either reduce by 6m to leave a residual height of 12m, or fell to ground level and replant with more suitable species.

T7 - Ash - Fell due to poor health (Chalara) and basal damage.

22 Parkside Mews, Chelsham, Warlingham CR6 9PU

Comment : The Parish Council leaves to the Arboriculturist however requests that a replanting scheme is implemented.

13.4 TA/2021/355/TPO

790 Wild Cherry 7m - Old wound at base to north. Die back throughout crown. If leaves fall after emerging, due to disease, then FELL.

791 Wild Cherry 8m - Die back throughout crown. If leaves fall after emerging, due to disease, then FELL.

826 Norway Maple 12m - Twin-stemmed at 0.5m. Major die back throughout crown. FELL.

874 Hybrid Black Poplar 25m - Twin-stemmed at 1m. Start a pollarding regime within 2 years. Pollard at 8m and remove branches below that height.

886 Scots Pine 13m - No growth since last survey. Shaded out by adjacent tree. FELL.

901 English Oak 22m - Limb snapped off and lodged between break point and resting on ground. Unlikely to fall but should be removed.
514 Western Red Cedar 16m - Crown is obstructing pavement. Cut back and lift crown by 3m.

542 Deodar Cedar 22m - Major tear out of branch leaving a large wound. Vertical fracture cracks. FELL.

584 Hybrid Black Poplar 21m - Previously pollard at 6m. Re-pollard at original pollard points and prune low branch back to stem.

601 English Oak 20m - Remove dead wood above 40mm diameter, from the crown over road.

602 Sessile Oak 20m - Remove dead wood above 40mm diameter, from the crown over road.

610 English Oak 22m - Recommend annual monitoring of tree health via condition of foliage.

628 Ash 12m - Significant die back around edge from crown. FELL.

671 Common Lime 10m - Tree in decline. Fell and replant.

747 Ash 16m - FELL

781 English Oak 13m - FELL

785 Norway Maple 6m - Extensive damage around total height of stem. Fell and replant.

Great Park, Warlingham

Comment: The Parish Council leaves to the Arboriculturist however request that a review is undertaken as trees appear to be being felled for no reason and no replanting has been proposed. The Parish Council requests that a replanting scheme is implemented.

13.5 TA/2021/183

Erection of a single storey side and rear extension, hip to gable roof extension and dormer windows in association with conversion of loft space to habitable accommodation. (Amended description)

173 Harrow Road, Chelsham, Warlingham CR6 9EZ

Comment: The Parish Council made no comment although noted that the work has already commenced.

13.6 TA/2021/81

Variation of condition 2 (Approved Plans) of planning permission ref: 2017/1374 (Erection of two storey front extension, single storey front/side extension in association with conversion of garage to habitable accommodation and single storey rear extension to amend the approved plans.

5 West Parkside, Chelsham, Warlingham CR6 9PT

Comment: The Parish Council made no comment

13.7 TA/2021/295/TPO

T5) - Beech - Reduce top of crown by 3 metres to leave a residual height of 12 metres. Reduce north side of tree by 3m to leave a crown spread of 10 metres to create a less empowering and well balanced crown. G1) - Leylandii and Cypressus - Fell infected Cupressus to avoid further phytophthora infection to remaining trees. Reaming trees, either reduce by 6m to leave a residual height of 12 metres, or fell to ground level and replant with more suitable species. T7) - Ash- Fell due to poor heath (Chalara) and basal damage. T4) - Ash - Fell to ground Level.

22 Parkside Mews, Chelsham, Warlingham CR6 9PU

Comment: The Parish Council leaves to Arboriculturist however request that a replanting is proposed and implemented.

14. Covid-19 Warlingham, Chelsham & Farleigh - March 2021 update

March was another quiet month with 38 errands carried out by volunteers. Jab Cabs was very quiet with just one booking for a resident getting her second jab. Some of the volunteers met on The Green on Friday 26th March to carry out Chinwag Day. The local neighbourhood police officer Tom Warwick came along to chat about scams and had a box of goodies for us to give to residents. We then called on several regular residents to check how they felt about the shielding period ending and to offer support for their next step. Most seemed very keen to be getting out again, but two may still struggle and separate arrangements have been made for them. Our lovely local cake baker provided cakes for us, we paid for the ingredients and the beverages. A representative from CR6 magazine also came along.

Guided walks in Blanchmans are still a topic for discussion, the residents we asked at Chinwag Day were not taking us up on that offer but we may do something in the future perhaps in conjunction with The Westway or the YMCA.

The first Forest School will be on the 15th April at St Christophers Church. We have 11 Warlingham Village Primary School children attending the morning session, and 14 from Hamsey Green in the afternoon. We did ask Warlingham Park School if they would like to get involved but heard nothing back. Another Forest School will go ahead in the May half term which will be held in the small field adjoining Kennel Farm. We purchased 6 pairs of wellies for Forest School and will be funding both sessions from the fund County Cllr Becky Rush sponsored. The CoOp on the Green are providing the fresh produces for the children's lunchboxes and we will pay for any extras such as ingredients for the cakes. 3 or 4 volunteers from the scheme will be assisting on the day (all DBS checked).

The site will be secured to ensure it is safe.

We carried on helping with the Barn Bakes Scheme which ended Easter weekend. Karen Newman was involved in collecting home bakes by Warlingham residents and delivering them to the Barn Theatre in Oxted every Saturday. These were then distributed to the local hospitals, ambulance stations, vaccination hubs and other healthcare settings to give the staff a sweet treat after all their massive efforts during the pandemic. Karen Newman may look to offer a similar scheme to The Westway once they are fully back up to speed as a vaccination hubs (they await supplies) Two residents were involved with a pizza project supplied by The Arc in Caterham getting hot meals out to families in need. This proved extremely popular!

The batphone is now switched off as our volunteers take a well deserved break and life starts getting back to normal. Some will return to their jobs but some are willing to be on standby in case the situation changes in Warlingham. To show some appreciation for all their efforts we plan to have a party in July, this will be a private event on private land. In total since the scheme started in March 2020 we carried out over 1100 jobs as well as the box scheme.

The accounts are all up to date and are with the accountant. There is still a healthy balance in the bank account but we are keen to keep hold of this in case we hear of more goodwill cases or other projects we may want to get involved with, always with an eye on the wellbeing of our residents that have been impacted by the Covid pandemic. We renewed the liability insurance in March for the next year.

A Thank You card was received from a resident who needed both financial support and neighbourly help.

15. Finance - Payment of invoices - already authorised and paid and agreed by full council.

Mrs M Gibbins	Clerk March Salary	£ 346.54
HMRC	PAYE & NI	£ 260.00
Mrs M Gibbins	Telephone	£ 11.73
Purley Tree & Garden	Ledger Road tree	£ 270.00

Meeting over at 1951

Next Meeting Tuesday 4th May which will be the Annual Statutory meeting