

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 1st February 2021 at 6:30pm

Attendees: Cllr Jan Moore - Chairman
Cllr Peter Cairns
Cllr Lesley Brown
Cllr Barbara Lincoln
Cllr Neil Chambers
Cllr Jeremy Pursehouse (Parish & District Councillor)
Cllr Celia Caulcott (District Councillor)
Cllr Becky Rush (County Councillor)

Mrs Maureen Gibbins - Parish Clerk & RFO

MINUTES

1. Apologies for absence

Cllr Nancy Marsh

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish

3. A period of fifteen minutes (including County and District Councillors reports) are available for the public to express a view or ask a question on relevant matters on the following agenda.

There was 6 members of the public present. Issues raised were pertaining to Holt Wood, Your Surrey Fund and High Speed Broadband. The Chairman confirmed that a meeting will be rescheduled with the TDC Officers; the public will be consulted regarding their preferences for projects to be funded via the Your Surrey Fund. Thanks were expressed to the resident who co-ordinated the high speed broadband work and wished them success when the new scheme is launched in the new financial year.

The Chairman reported that the police were due to attend the meeting and confirmed the Clerk is following this up.

County Cllr Becky Rush - confirmed that Tom Warwick is the new Police Officer for the division.

VAS - Cllr Rush updated the council following her meeting with highways with regards to the Vehicle Activated Signs (VAS) locations. It was agreed the sites would be Harrow Road North and South carriageways plus Old Farleigh Road. It was confirmed that 3 posts are required at an estimated cost of £300 to £450 each. The Council resolved to liaise with Warlingham Parish Council in relation to the installation of the posts to reduce the costs. Cllr Rush highlighted that she may be able to match fund the contribution made by Chelsham and Farleigh Parish Council. Cllr Rush will obtain detailed costs from Surry County Council Highways.

Airport consultation - Cllr Rush updated the council on the consultation and confirmed the issue for Chelsham and Farleigh would be the impact of flights stacking due to arriving in the area too early to land. It was agreed the Parish Council would respond requesting the stack is held for as little time as possible to reduce the impact on the area.

Action: Clerk

Holt Wood - Countryside Officers have written to new land owners to highlight that the area is to remain open without fencing and tree felling is not permitted.

Cllr Rush thanked an attending resident for bringing to her attention the comment relating to the bus stops made by Highways Officers in relation to the crematorium application. Cllr Rush will check the comments.

Your Fund Surrey - Views are going to be sought from the local community for suggestions regarding their requirements and projects from the fund. Early proposals have been: a nature reserve; orchard; bees; community hall and children's play area. It was also suggested that footpaths and bridleways could be reinstated and repaired however it was not considered this would be acceptable due to them being on private land.

Covid-19 Cllr Rush will forward what help line for identifying local centres.

Cllr Rush informed all that she has been appointed to the cabinet at SCC of Finance, Resources and Corporate Support and will help to manage the council and its direction.

District Cllr Jeremy Pursehouse - reported opposition parties opposed the budget proposed by Planning Policy Committee due to the lack of provision for the planning department. Planning Policy are revising prior to the budget being considered by the Strategy & Resources Committee on 2nd February.

Band D council tax will be increasing by £5.

The question regarding the tree planting and replanting raised by residents prior to the parish council meeting will be followed up and information conveyed back via the Clerk.

4. To approve the minutes of the council meetings held on 4th January 2021

The minutes of the meeting held on 4th January 2021 were approved as an accurate account and will be signed by the Chairman.

5. Parish Protocol for approval (end of meeting)

The Chairman, with the agreement of the councillors, proposed this be discussed off-line at the end of the meeting.

6. Highview - Cllr Cairns met with Fiona Lander - TDC Enforcement Officer.
Dumping of materials on fields 1, 2,3 or 4 is acceptable however is breaking regulations if dumping is on Highview. Further feedback is awaited.

7. Land on Church Lane - Fiona Lander - TDC Enforcement Officer took a lot of photographs of the site. Paul Watson - TDC Officer will look into as soon as possible and will revert to the parish council with his findings.

8. Night Flights Consultation - Following the suggestion by County Cllr Rush, the Clerk will draft a response for consideration by the Council.

Action: Clerk

9. Chelsham Common/Farleigh Common & Mill Common

- * **Head lease Farleigh Common** - Cllr Pursehouse confirmed he has requested a meeting, which will be scheduled in due course. It was agreed a working group will be set up to progress the situation.
- * **Horse Ride** - there was nothing to report as this will be addressed in Spring.
- * **Farleigh Sign** - the sign has been ordered and awaited and when arrives will be erected by SCC.

Mill Common - The Chairman confirmed people have been lighting fires and having picnics. This has been reported to the police and if individuals are local they will be spoken to and informed the lighting of fires is not permitted.

Farleigh Common - Cllr Pursehouse reported the ground is far too wet. Another bollard has been installed where the gate is to delineate where the footpath and bridleway come in by Old Farleigh Road. Going on the best

information from the contractors and the company supplying us with free soil, it looked like we could at least get things started last week, but that was before the heavens opened yet again. The long-range weather forecast looked like it was going to be colder and dryer, but it wasn't.

There are three problems:

1. We need to protect the common, so we can't put vehicles onto it until the ground dries and hardens enough.
2. We could get partially around this problem by, as described in my last post, using a grab lorry on roads and vehicle access tracks, and unloading some of the soil at the end of a grab arm. Unfortunately, if we try to do this too soon, before the weather improves, the piles will just wash away. Contractors would need to get machines on to the common to shape the bunds and this would damage the common. Once they have been shaped, seeded and a grass root system has formed, they will be rock solid.
3. Because this is common land, and we had to get Secretary of State approval to do the work, all the soil destined for the common had to be tested for contamination. This was done before the bollards and gate were put in, so there is a pile of clean soil with our name on it, which is, at the moment, covered in tarpaulin, to protect it from also being washed away. When the company starts to deliver this, it will have to remove this protection, which it is obviously reluctant to do until conditions are right.

10. Holt Wood - The residents are keen for the meeting to be rescheduled. It was agreed that Cllr Pursehouse and the Clerk will follow up with the Officers at TDC. It was noted that TDC has erected notices on the land and that letters have been sent to owners.

Action: Cllr Pursehouse/Clerk

11. Parish notice boards - Nothing can be done at present due to Covid-19. It was agreed to carry the item forwards.

12. Emergency Plan - The Tatsfield template had been circulated. Following an update from Cllr Pursehouse, it was agreed that Chelsham & Farleigh Parish Council would let Warlingham Parish Council progress and then, subsequently, piggyback off their plan.

13. Your Surrey Funding - Boys Club area - Cllr Rush is ascertaining the feasibility of the site and position regarding the covenants. A working group will be established to consider projects. The Clerk will invite suggestions from residents via social media.

Action: Clerk

15. Planning Applications

15.1 TA/2020/2274/TPO

Oak Tree- Reduce crown from 16m by 3m leaving a residual 13m on the house side. Crown thin by 30% and remove dead wood.

The height will be retained. (Please refer to photo provided)

4 East Parkside, Chelsham, Warlingham CR6 9PZ

Comment: The Parish Councillors leave to Arboriculturist

- 16. Crematorium -** The Chairman confirmed the parish councils response submitted on 14th January and uploaded to public domain on 15th January. The next TDC Full Planning Committee meeting will be held in March 2021.

- 17. Covid-19 Warlingham, Chelsham & Farleigh -** update from Cllr Pursehouse
Number of errands 61, including 7 Jab Cab runs all paid for by the resident. Still some elderly shopping with our support but some residents that have tested positive with Covid have contacted us.

A Grant was received from Surrey County Council, sponsored by Councillor Becky Rush of £850. This will fund two days of Forest School hopefully one in the Easter holidays and one in June half term. The cost of two days (four sessions) is £650. We hope to include children from both Warlingham Village Primary School and Hamsey Green Primary. The balance of £200 is to fund Jab Cabs where residents can't pay themselves.

We also received 3 cash donations, 2 from local residents (£75) and one from funds raised on a charity stall at Warlingham Village Market for £240.

We need to be more visible in the community. Not everyone is on Facebook! So could both Parish Councils please promote our services on any media they use? We would like to do another leaflet drop but in the current lockdown conditions TDC have advised against this. So we need all the publicity we can get. We did get a half page in CR6 magazine.

We are helping another local family, new to the area with goodwill shops until they are back on their feet. The Co-Op has also been very kind with donating food too.

On advice given by Geoff Kempster (Governor at SECAMB and paramedic) the committee have agreed to buy some oximeters to lend residents if they test positive with the virus. These have been tricky to source and the surgeries may be looking to provide these so this is on hold while more research is done.

Tina Picanza has been very successful collecting devices at the library for Connectivity4kids. 24 devices so far. Computer Solutions in Caterham then wipe all devices clean and then distribute to local children in need for homeschooling. The school can refer children and parents can also refer, we have also referred local children.

Karen Newman is now a director on the committee and has banking access and is the second signatory. Karen lives in Warlingham and is the Clerk for Woldingham Parish Council. Alan Blok has also joined the committee as a Director. Alan is a Chelsham resident and a retired solicitor.

18. Finance - Payment of invoices was approved.

Bank Account balance prior to detailed payments £20,775.66 although certain funds are ring-fenced for the works to prevent incursions on the common.

Mrs M Gibbins	Clerk January Salary	£ 346.74
Mrs M Gibbins	Telephone	£ 11.73
SCC	Farleigh Sign	£ 79.33
Computer Solutions	Printer ink for Chairman	£ 39.79

19. Protocol

The protocol, which had been previously circulated, was discussed. It was agreed this was not required.

Meeting ended at 20:15

Future agendas

Head Lease - March