

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 5th October 2020 at 7:30pm

Attendees: Cllr Jan Moore - Chairman
Cllr Lesley Brown
Cllr Nancy Marsh
Cllr Neil Chambers
Cllr Jeremy Pursehouse - (Parish & District Councillor)
Cllr Becky Rush - (County Councillor)

Mrs Maureen Gibbins - Parish Clerk

MINUTES

1. Apologies for absence

Cllrs Peter Cairns and Barbara Lincoln due to meeting access issues.

2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish.

3. A period of fifteen minutes (including County and District Councillors reports) are available for the public to express a view or ask a question on relevant matters on the following agenda.

Four members of the public were in attendance; three wished to observe the meeting and hear the views of councillors pertaining to Holt Wood. The third member of public highlighted their views and concerns regarding footpath 3C. The chairman thanked all the members of the public for attending the meeting.

County Cllr Becky Rush confirmed she had been approached by the Farleigh Crematorium Working Party however a Highways comment will not be made until the formal application is received although some information received from the Working Group had been sent to Highways.

Funding has been confirmed from Cllr Rush from the Community Fund for a bench on the common and posts to prevent the incursion of travellers on the common.

Work continues by the Clerk with Highways regarding the licence for the Farleigh sign. Cllr Rush will continue to monitor.

Action: Clerk

Cllr Rush requested whether the parish may be able to share the cost of a speed gun or a VAS on Harrow Road between C & FP and Warlingham. It was agreed this could be considered following a test session being undertaken on Harrow Road.

District Cllr Jeremy Pursehouse had nothing to report in addition to the contents of the agenda.

4. To approve the minutes of the council meetings held on 7th September 2020.

The minutes of the meeting held on 7th September were approved and will be signed by the Chairman. Cllr Chambers requested two amendments which, following advice being obtained, will not be included.

5. Chelsham/Farleigh & Mill Common

Funding for the securing of Farleigh Common from travellers is well advanced. 2 local residents have been very generous and, subject to excess funds being raised, there will be some financial payback to the main contributors. Funding is also expected from other residents, TDC, C & FPC, Merton College and hopefully WPC. Merton College have requested accurate plans of the location of the bunding and posts. The soil for the bunding is provided free of charge however there is a delivery cost of £70 per truck load.

The Chairman reported that a resident has offered to undertake some works on Farleigh common however as the works have already been assigned he will be asked if he would be prepared to undertake some work on Chelsham common instead. It was agreed that provided there is not an insurance issue they should be encouraged. The Chairman will liaise with the resident.

Action: Cllr J Moore

* **Litter Pick - Mill Common** - it was agreed the Chairman will liaise with the Clerk to identify a date and will communicate this to the councillors.

Action: Cllr Moore/Clerk

Cllr Brown reported that a local resident had commented how pleased there are with the signs which have been erected on Mill Common.

* **Farleigh sign/Road closure licence** - as reported by the County Cllr this licence is still awaited.

6. **Holt Wood, Church Lane** - Cllrs Jan Moore and Neil Chambers reviewed the site and reported that it appears there has been violation of the site licence. Cllr Brown confirmed that the Forestry Commission are aware of the situation and are investigating the position.

It was agreed that a meeting will be convened including Parish Councillors, County Cllr Rush, TDC Officers including TDC Officer Alastair Durkin together with interested residents. The Clerk will coordinate and arrange the meeting.

Action: Clerk

Cllr Chambers agreed to forward the map showing the trees with TPO's on the site.

Action: Cllr Neil Chambers

7. **The Holt, Footpath 3C** - following discussion it was agreed the Parish Council has no objection to the slight detour however the public access must remain fully accessible. The Clerk will confirm with SCC.

Action: Clerk

8. **Old Boys Club - Trees.** The latest quote and survey which had been circulated was discussed. It was agreed to request a survey from the other tree surgeons to be received within 7 days. Authority was delegated to the Clerk to instruct the tree surgeon with the lowest quote who could undertake the survey and complete the works within the timeframe.

Action: Clerk

9. **Planning Applications**

9.1 **TA/2020/1399**

Erection of a timber gazebo. Formation of extended patio area and new patio area to the rear of the property.

Cranmer Court, Farleigh Common, Warlingham CR6 9PE

Comment: The Parish Council made no comment

9.2 **TA/2020/1608**

Removal of 3NO. antennas to be replaced with 3NO new antennas, the installation of 1NO. 600mm dish and 1NO. 300mm dish and ancillary works (Notification of Telecommunications Permitted Development)

Telecommunications Mast, Elm Farm, Warlingham CR6 9PE

Comment: The Parish Council made no comment

9.3 TA/2020/1650/TCA

- 1) - 2 x Poplar pollards between pond and boundary of site - Cut and clear ivy to 1.5m. Re-pollard. (Please refer to photos provided)**
- 2) - Group of Ash trees - 6 large stems to reduce to near ground level Leave at between 1-3m high. (Please refer to photos provided)**
- 3) - Large Ash - Crown reduction of 30% with particular attention to limbs on roadside and near overhead lines. (Please refer to photos provided).**

Great Farleigh Green, Farleigh Common, Warlingham CR6 9PE

Comment: The Parish Councillors leave to the Arboriculturist

9.4 TA/2020/1594

Erection of front and rear dormer windows in association with conversion of loft-space to habitable accommodation

Winscombe Cottage, Farleigh Common, Warlingham CR6 9PE

Comment: The Parish Councillors object to this application it is out of keeping with neighbouring properties.

- 10. Covid-19 Warlingham, Chelsham & Farleigh - Cllr Pursehouse reported that the group is moving into another stage of supporting children and local schools whether parents are still furloughed or have been made redundant. There is a meeting of the Board on 8th October and an update will follow.**

Action: Cllr Pursehouse

11. PR/Newsletter/Facebook

Cllr Chambers submitted an article on behalf of the Parish Council to the September/October issue of the CR6 magazine. All councillors are encouraged to submit material to Cllr Chambers for inclusion in the next edition. It was agreed an article will be submitted on a quarterly basis unless there is a need to report anything more frequently. Cllr Pursehouse will forward the update regarding Farleigh Common to Cllr Chambers.

Action: Cllrs Chambers/Pursehouse

The Chairman reported that some councillors are not keen on producing a printed newsletter. It was agreed an e-newsletter would be preferred with a copy being printed for display on the parish notice board.

Action: Clerk/All

- 12. Sharepoint - Microsoft 365 costs in the region of £1000 and is currently out of the question. Dropbox is not permissible as it is hosted in the USA.**

13. Finance - Payment of invoices was approved and ratified. Cllr Chambers requested that the bank account balance be included which was agreed.

Mrs M Gibbins	Clerk Salary	£ 288.00
Mrs M Gibbins	Locum hours & expense	£ 109.63
Peninsular	HR Consultancy	£ 255.94
HMRC	PAYE & NI	£ 72.00
Vision ICT	Accessibility Statement	£ 54.00

The Clerk reported that a CIL receipt of £2120.23 is due at the end of October 2020.

The Clerk further reported that the final precept payment has not yet been received.

Cllr Pursehouse reported that Remembrance Service will be filmed on 24th October and released on 8th November. Cllr Moore will lay the wreath on behalf of the Parish Council.

Future agenda

Vice Chairman

Head lease of Farleigh Common

Meeting closed at 2100