

Chelsham & Farleigh Parish Council

The minutes of the virtual meeting over Zoom of the Parish Council of Chelsham & Farleigh held on Monday 7th September 2020 at 3pm

Attendees: Cllr Jan Moore -Chairman
Cllr Lesley Brown
Cllr Nancy Marsh
Cllr Neil Chambers
Cllr Barbara Lincoln
Cllr Jeremy Pursehouse (Parish & District Councillor)

Mrs Maureen Gibbins (Locum Clerk)

MINUTES

1. **Apologies for absence**
Cllr Peter Cairns, County Cllr Becky Rush
2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.** There was no specific declaration of interest although all the Councillors have an interest in the area due to living in the Parish
3. **A period of ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda.**
 - There was 7 members of the public present.
 - One member of the public was attending to observe the meeting but also wished to express their thanks for the works that have been undertaken on Chelsham Common recently.
 - One member of the public expressed concern that the Locum Clerk should declare an interest in the proposed crematorium application due to her employment with a neighbouring parish council which has also considered a similar planning application. The Locum Clerk explained she does not have a voice when the parish council responds to planning applications and there is not a conflict of interest.
 - Two members of the public raised their concern that the July 2020 Council minutes, already approved by the Parish Councillors at the

August 2020, meeting were inaccurate. It was their understanding that a sub-committee of the Parish Council, including members of the Parish Council, was being formed to consider the proposed crematorium application when it is presented. It was confirmed that the agreement was for a working party to be set up so as to not create an issue for the Parish Council when the application is received and the Parish Council wishes to respond. This set up allows two independent responses to be submitted.

- 5 members of the public were present to raise their concerns regarding the Environmental Impact Assessment (EIA) relating to the proposed crematorium. Concern was expressed that the applicant was advised in advance of the deadline that the EIA was not required.
- The Parish Council was advised that Chris Philps MP for Croydon South would be supporting the opposition to the proposed crematorium.
- The owner of the CR6 magazine clarified the position with material being included in the magazine and confirmed articles should be in the region of 250 words and that copy is 10th of each month.

4. To approve the minutes of the council meetings held on 3rd August 2020.

The minutes of the meeting held on 3rd August were approved and will be signed by the Chairman

5. Chelsham/Farleigh & Mill Common

- * **£1000 donation** - The Chairman recommended that the Parish Council provide, if required, £1000 towards eliminating the incursion of travellers on Farleigh common. All Councillors agreed to the proposal in principle.
- * The Chairman reported that the new benches, one donated by a local resident and one with a contribution from a Parish Councillor, have been installed on the common and expressed the thanks of the Council to the local resident who kindly undertook the task.
- * Jim Lewthwaite, officer from TDC will undertake a site visit to ascertain the siting of litter bins on Chelsham common. A contribution from the PC for the provision of the bins may be requested. Additional bins have been requested at St Marys Church and Daniels Lane.
- * Chelsham common has been cut and the invoice was less than quoted and thanks have been expressed to the contractor. A quote for the cutting of the hedges (The Bull to Chelsham Road and Ledgers Road to The Bull) totals £300 and the councillors agreed to the works being undertaken.
- * **Litter pick** - The Chairman highlighted that some of the new signs have been erected at Mill Common and also that there is 2 camps on the

common. A litter pick needs to be arranged and it was agreed the Locum Clerk will liaise with the Chairman and insurance company to ensure suitable PL cover should members of the public wish to help.

Action: Locum Clerk

- * **Farleigh sign/Road closure licence** - the Locum Clerk has been chasing this licence however during the council meeting received an email confirming that SCC had received a blank email and all documentation requires resubmitting.

Action: Locum Clerk

The 'Welcome to Farleigh' sign is being delivered to the Locum Clerks address within the next 10 days.

6. Travellers - Chelsham Common

- * **Bunding/Ditch along entrance to Bull/Posts** - Discussion ensued and it was agreed that a combination of bunds, ditches and metal posts are required to prevent the incursion of travellers. The Locum Clerk will liaise with CC Rush to ascertain if she has any allowance available to help with the works. The metal posts are £50 each plus installation

Action: Locum Clerk

7. Old Boys Club - Trees

Cllr Pursehouse suggested CIL funding may be utilised for these works.

8. Footpath 3c

It was agreed that the previous comments still apply and the same response to be submitted.

Action: Locum Clerk

- 9. County Councillor update** - there was no report from the County Councillor
District Councillor update - District Cllr Pursehouse reported that the council is awaiting the impending white paper on unitary authorities which will impact on Parish Councils. SCC is trying to empire build whereas the District and Borough Councils are proposing 2 or 3 unitary authorities in Surrey which will be big enough for strategic issues but small enough to deal with local issues. There is a seminar for TDC Councillors and Parish Chairman regarding the proposal. Cllr J Moore, Chairman of the Parish Council will be attending the seminar.

There has not been any update received relating to the Local Plan.

10. Planning Applications

10.1 TA/2020/1140

Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use of Development)

4 Briar Close, Chelsham CR6 9PF

Comment: The Parish Councillors leave to TDC Officers

10.2 TA/2020/1364

Demolition of existing conservatory. Erection of single storey rear extension (Certificate of Lawfulness for a Proposed Use or Development)

27 Tower Place, Chelsham CR6 9PW

Comment: The Parish Councillors leave to TDC Officers

10.3 TA/2020/1397/EIA

Request for screening opinion under the Environmental Impact Assessment Regulations 2017 - Proposed development of a crematorium and memorial garden with associated parking, access and landscaping

Land to East of Old Farleigh Road, Farleigh, Warlingham CR6 9PE

Comment: The Parish Councillors expressed their disappointment that the applicant had been advised that an EIA was not required and the submissions by statutory consultees had not been considered together with the verbal extension being provided to the Parish Council not being honoured.

Action: Locum Clerk to write to TDC

10.4 Proposed crematorium application

It was confirmed the planning application is awaited.

11. Covid-19 Warlingham, Chelsham & Farleigh

The report had been previously circulated. It was confirmed that the grant available from TDC is required to provide welfare support. The Locum Clerk will submit the application.

Action: Locum Clerk

12. Finance - Payment of invoices - for ratification and approval

The payments were proposed by Cllr Pursehouse, seconded by Cllr Chambers and approved by all.

Mrs M Gibbins	Locum Clerk - August Hours & expense	£ 447.13
Peninsular	HR Consultancy	£ 255.94
Nick Dance	Cutting the Common	£900.00

The meeting closed at 1615