Chelsham & Farleigh Parish Council

Parish Clerk: Samantha Head
***E-mail**: clerk@chelshamandfarleigh-pc.gov.uk*

Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on Monday 2nd November 2026 at Farleigh Hall, Farleigh Court Road at 7pm

Samantha Head - Clerk

Signed: SHead 27th October 2026

Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.

A G E N D A

1. **Apologies for absence**

2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**

3. **A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**

4. **To approve and sign the minutes of the council meeting held on 5th October 2026**

5. **Officer's report**

6. **Matters arising (for information only)**

7. **Reports:**

a) **County Councillor**
b) **District Councillors i) Cllr Jeremy Pursehouse, ii) Cllr Anna Patel, iii) Perry Chotai**
c) **Shadow East Surrey Councillor(s)**
d) **Parish Assembly Meeting – 30th September**
e) **Meeting with Marc Hayton, Manager Farleigh Golf Club – 21st October**

8. **Tree works arising from Tree Survey (Tree Condition Report). Quotes to review and approve**

9. Tree work on Chelsham Common by Land Rear of 1 Heathfield Cottages

10. Land Registry / Easements update and response from the Forest School

11. Mill House Deed of Easement

12. Draft Local Plan – consultation

13. Planning – to determine the Parish Council's position on Appendix A:

TA/2026/1240/TCA Forge Cottage, Farleigh Common, Warlingham CR6 9PE
T1) Cherry - Fell as close to ground level as possible. Grind out stump to 200mm below ground level, grindings will be left neatly in stump location.
T2) Horse Chestnut - Crown reduction back to previous points leaving furnishing growth by removal of up to 2-5 metres of branch length.

14. Finance

i. Draft Budget 2027-28
ii. Chelsham and Farleigh PC CIL report
iii. Receive monthly bank reconciliations – to be signed by two councillors
iv. Receive monthly budget v. actual Year to Date spend report
v. Payment of invoices:

Samantha Head	**Salary – October**	**£ 532.00**
Lloyds Bank	**Fees**	**£ 4.25***
Earth Anchors Ltd	**Picnic Benches for Chelsham Common**	**£ 2656.80**

***already paid by DD**

15. Meetings and Correspondence

16. Matters for reporting or inclusion in a Future Agenda