Chelsham & Farleigh Parish Council

Parish Clerk: Samantha Head

***E-mail**: clerk@chelshamandfarleigh-pc.gov.uk*

Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on Monday 6th July 2026 at Farleigh Hall, Farleigh Court Road at 7pm

Samantha Head - Clerk

Signed: SHead 20th June 2026

Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.

A G E N D A

1. **Apologies for absence**

2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**

3. **A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**

4. **To approve and sign the minutes of the council meeting held on 1st June 2026**

5. **Officer's report**

6. **Matters arising (for information only)**

7. **Reports:**

a) County Councillor
b) District Councillors i) Cllr Jeremy Pursehouse, ii) Cllr Anna Patel, iii) Perry Chotai
c) Shadow East Surrey Councillor(s)
d) Report from Chairman, Jan Moore

8. **Land North of Chelsham Road application - update**

9. **Tandridge District Council Draft Local Plan consultation**

10. Planning – to determine the Parish Council's position on Appendix A:

TA/2026/646/TPO 20 Parkside Mews, Chelsham, Warlingham
G1) – Cherry x2 – Prune crown of Cherry on 20 Parkside Mews lawn by 1-1.5m, remove crossing branches with neighbouring tree. Prune back neighbouring Cherry by 1-1.5m where required to prevent crossing branches and to reform 2 separate canopies.

TA/2026/750/TPO 9 East Parkside, Chelsham, Warlingham CR6 9PY
T1) – Horse Chestnut – To crown reduce mature Horse Chestnut located in the front garden to back to previous reduction points (approx. 2.0m). All branches will be pruned to appropriate growth points.

TA/2025/712 Elm Farm, Farleigh Common, Warlingham CR6 9PE
Conservation Area Consent for demolition of former storage building.

11. Finance

i. Items for expenditure:

- **DAC Beachcroft – insurance claim settlement - £1,200.00**
- **Down to Earth Trees Ltd – tree survey - £2,600.00 plus Vat £520.00 – total £3,120.00**
- **Down to Earth Trees Ltd – quote for other tree work – tbc**
- **Tatsfield Aquatics Ltd – bunding, additional posts and other work on Chelsham Common - £3,593.70 plus Vat**

ii. Receive monthly bank reconciliations – to be signed by two councillors

iii. Receive monthly budget v actual Year to Date spend report

iv. Payment of invoices

Samantha Head	**Salary – June**	**£ 425.60**
HMRC	**PAYE / NI**	**£ 444.10**
DAC Beachcroft	**Settlement of insurance claim**	**£ 1,200.00**
Lloyds Bank	**Fees**	**£ 4.25***
Tony Norris	**Repair work to Farleigh Common noticeboard**	**£ 227.00****

***already paid by DD**
****to be ratified**

12. Meetings and Correspondence

13. Matters for reporting or inclusion in a Future Agenda