# Chelsham & Farleigh Parish Council

*Parish Clerk: Samantha Head*
***E-mail**: clerk@chelshamandfarleigh-pc.gov.uk*

**Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on Monday 13th April 2026 at Farleigh Hall, Farleigh Court Road at 7pm**

Samantha Head - Clerk

Signed: SHead 7th April 2026

**Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.**

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## A G E N D A

1. **Apologies for absence**

2. **Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**

3. **A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**

4. **To approve and sign the minutes of the council meeting held on 2nd March 2026**

5. **Officer's report**

6. **Matters arising (for information only)**

7. **Reports:**

**a) County Councillor**

**b) District Councillors i) Cllr Jeremy Pursehouse, ii) Cllr Anna Patel, iii) Perry Chotai**

8. **Request from The Bull PH for horse rail on Chelsham Common**

9. **Annual Parish Walkabout / Risk Assessment – dates to be agreed**

10. **Request from Croydon Scouts to use Chelsham Common**

**11. Exterior lights at St Mary's Church and Hall**

**12. Parish Council Asset Register 2025-26**

**13. Chelsham Common:**

**i) Resident correspondence – hedge removal and bonfires**
**ii) Trees on PC land near 2 Heathfield Cottage**
**iii) Road sign – Chelsham Common Road**

**14. Farleigh Common – resident correspondence regarding bridleways safety on and around common**

**15. Land North of Chelsham Road application - update**

**16. Planning – to determine the Parish Council's position on Appendix A:**

**TA/2026/89 Land at Fairchildes Farm, Fairchildes Road, Warlingham CR6 9PH Change of use of land for dog walking with associated parking and fencing (retrospective)**

**TA/2026/285/TPO 3 West Parkside, Chelsham, Warlingham CR6 9PT T1) – Lime – Reduce crown by approximately 1.8m to previous pruning points leaving a residual branch length of approximately 3.5 – 4m**

**Appeal: 6006830 TA/2025/1294 Beech Farm Road, Warlingham CR6 9QJ Change of use of land to a private gypsy and traveller caravan site for 4 pitches, including parking. Relocation of vehicular access to improve highway safety.**

**17. Finance**

**i. Items for expenditure:**
- **Vision ICT – website MOT: £145 plus Vat (to be ratified)**
- **Membrane (small section) and refresh of bark chippings on paths around the pond: £tbc**

**ii. Receive monthly bank reconciliations – to be signed by two councillors**
**iii. Receive monthly budget v actual Year to Date spend report**
**iv. Payment of invoices**

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| **Samantha Head** | **Salary - March** | **£425.60** |
| **HMRC** | **PAYE and NI** | **£404.20** |
| **Vision ICT** | **Website MOT** | **£ 174.00** |
| **Vision ICT** | **Website / email hosting 26-27** | **£ 367.76** |
| **Down to Earth Trees Ltd** | **Tree work – Limpsfield Rd** | **£2367.24** |
| **Tatsfield Aquatics Ltd** | **Gate – Mill Common** | **£1796.16** |
| **Rialtas Ltd** | **Annual software licence / maint.** | **£252.00** |
| **DM Payroll Services Ltd** | **Annual fee** | **£144.00** |
| **Streeter Marshall** | **Funds on acct for LR searches** | **£200.00**** |

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| **Lloyds Bank** | **Fees** | **£4.25*** |

***already paid by DD**
****to be ratified**

**18. Meetings and Correspondence**

**19. Matters for reporting or inclusion in a Future Agenda**