

Chelsham & Farleigh Parish Council

Parish Clerk: Samantha Head

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Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on **Monday 3rd June 2024 at Farleigh Hall, Farleigh Court Road at 7pm**

Samantha Head - Clerk

Signed: *SHead*

28th May 2024

Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.

AGENDA

- 1. Apologies for absence**
- 2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**
- 3. A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**
- 4 To approve and sign the minutes of the previous council meeting held on 13th May 2024**
- 5. Matters arising (for information only)**
- 6. Reports:**
 - a) County Councillor**
 - b) District Councillors i) Anna Patel, ii) Perry Chotai and iii) Jeremy Pursehouse**
- 7. Farleigh Common update**
- 8. Chelsham Common - grass cutting**

9. Tree work

10. Planning Working Group - consultant and tasks

11. Appoint new Internal Auditor

12. Parish Walkabout / Risk Assessments

13. Tandridge District Council Gypsy and Traveller Accommodation Assessment

14. Finance

Payment of invoices

Samantha Head	Salary	£ tbc
Samantha Head	Recorded delivery postage	£ 3.05
HMRC	PAYE / NI	£ tbc
Golden Spruce Tree Surgeons	Tree work (fallen tree)	£ 600.00*
Tatsfield Aquatics Ltd	Pond renovation work	£ 10623.60*

***to be ratified**

15. Matters for reporting or inclusion in a Future Agenda

16. Parish Council items for publicity