

# **Chelsham & Farleigh Parish Council**

*Parish Clerk: Samantha Head*

*E-mail: clerk@chelshamandfarleigh-pc.gov.uk*

**Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on Monday 4th September 2023 at Farleigh Hall, Farleigh Court Road at 7pm**

Samantha Head - Clerk

Signed: *SHead*

29th August 2023

**Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.**

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## **AGENDA**

- 1. Apologies for absence**
- 2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**
- 3. A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**
- 4 To approve and sign the minutes of the previous council meeting held on 3rd July 2023**
- 5. Officer's report**
- 6. Matters arising (for information only)**
- 7. Reports:**
  - a) County Councillor**
  - b) District Councillor**
  - c) Library report - meeting 17th July**
  - d) Neighbourhood Plan meeting - 26th July**

**8. Co-option to Parish Council**

**9. Farleigh Common update**

**10. Parish Council Risk Assessments**

**11. Actions from Risk Assessments - tasks for Handyman**

**12. Asset Register**

**13. Standing Orders**

**14. Financial Regulations**

**15. Parish Council expenditure:**

- New laptop for Clerk
- Accounting Software

**16. Planning - to determine the Parish Council's position on Appendix A**

**TA/2022/870 Land Rear of 1 Heathfield Cottages, Warlingham CR6 9PB**

Demolition and removal of an existing bungalow, mobile home and storage containers. Erection of a replacement bungalow with associated landscaping. (comment to be ratified)

**TA/2023/936/N Land at Newlands Farm, off Farleigh Court Road, Chelsham**

Formation of a road for agricultural or forestry use. (Prior notification for agricultural or forestry use under Schedule 2, Part 6 of GPDO) (Prior approval) (Comment to be ratified)

**ENF/2019/221/Cond2 Land adjacent to caravan site Beech Farm Road, Warlingham CR6 9PH**

Details pursuant to the discharge of condition 1 (Occupation) of planning permission ref: ENF/2019/221 (App/M3645/C/21/3284448) dated 11 May 2023 (Formation of a new access track, hardstanding, cess pool, sheds and other domestic paraphernalia)

**2023/1042/TCA The White Bear, Fairchildes Lane, Warlingham CR6 9PH**

T1) - Ash - Crown reduce by 2-2.5m leaving the remaining height at approx 6m from the ground level.

**APP/M3645/W/23/3315858 TA/2021/1682 and**

**APP/M3645/C/23/3322983 ENF/2021/53 and ENF/2021/53A**

**Land at Allesley Farm, Farleigh Road, Warlingham CR6 9PE**

Surrey Van Centre Limited, SVC Specialist Vehicles

(Comment to be ratified)

**17. Finance**

**Payment of invoices**

<b>Samantha Head</b>	<b>Salary (July)</b>	<b>£ 476.00*</b>
<b>James Malone</b>	<b>Replacement of Farleigh sign</b>	<b>£ 275.00*</b>
<b>Lanacre Treecare Ltd</b>	<b>Tree work Cherry Tree Cottages</b>	<b>£ 274.00*</b>
<b>Parish Online</b>	<b>Subscription renewal</b>	<b>£ 76.80*</b>
<b>Westcotec Ltd</b>	<b>VAS sign batteries</b>	<b>£ 235.80*</b>
<b>HMRC</b>	<b>2nd quarter PAYE / NI</b>	<b>£ 323.00*</b>
<b>TDC</b>	<b>Election expenses</b>	<b>£ 140.00*</b>
<b>James Malone</b>	<b>Farleigh noticeboard work</b>	<b>£ 578.00</b>
<b>Samantha Head</b>	<b>Salary (August)</b>	<b>£ tbc</b>

**18. Meetings and Correspondence:**

- Biggin Hill Airport meeting on 5th September
- TDC - All Member Briefing Working with Health - Zoom - 18th September

**19. Matters for reporting or inclusion in a Future Agenda**