

# **Chelsham & Farleigh Parish Council**

*Parish Clerk: Samantha Head*

*E-mail: clerk@chelshamandfarleigh-pc.gov.uk*

**Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on **Monday 5th June 2023** at Farleigh Hall, Farleigh Court Road at 7pm**

Samantha Head - Clerk

Signed: *SHead*

30th May 2023

**Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.**

---

## **AGENDA**

- 1. Apologies for absence**
- 2. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**
- 3. A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**
- 4 To approve and sign the minutes of the previous council meeting held on 15th May 2023**
- 5. Matters arising (for information only)**
- 6. Reports:**
  - a) County Councillor**
  - b) District Councillor**
- 7. Handyman - Farleigh Noticeboard**
- 8. Parish Council Risk Assessments / Parish Walkabout**

- 9. Surrey County Council - Local List for Application Validation consultation**
- 10. The Bull - request to use Chelsham Common**
- 11. Local Government Boundary Commission for England - TDC Electoral Review - draft recommendations**
- 12. Internal Audit Report 2022-23**
- 13. Annual Governance and Accountability Return - Approval of Annual Governance Statement for AGAR 2022-23**
- 14. Annual Governance and Accountability Return - Approval of Annual Accounts and Annual Return for AGAR 2022-23**
- 15. Certificate of Exemption - for AGAR 2022-23**
- 16. Finance**

<b>Payment of invoices</b>		
<b>Samantha Head</b>	<b>Salary</b>	<b>£ 421.60</b>
<b>Jan Moore</b>	<b>APM expenses</b>	<b>£ 66.85</b>
<b>Peter Frost</b>	<b>Internal Audit 2022/23</b>	<b>£ 116.35</b>
<b>Neil Chambers</b>	<b>AONB submission</b>	<b>£ 5.08</b>
- 17. Matters for reporting or inclusion in a Future Agenda**