

Chelsham & Farleigh Parish Council

Parish Clerk: Samantha Head

E-mail: clerk@chelshamandfarleigh-pc.gov.uk

Members of Chelsham & Farleigh Parish Council are summonsed to the meeting being held on Monday 15th May 2023 at Farleigh Hall, Farleigh Court Road at 7pm

Samantha Head - Clerk

Signed: *SHead*

9th May 2023

Members of the public and press are welcome to attend the meeting however it would be appreciated if the Clerk could be notified in advance.

AGENDA

- 1. Election of Chairman**
- 2. Declaration of Acceptance of Office of Chairman**
- 3. Election of Vice-Chairman**
- 4. Declaration of Acceptance of Office of Chairman**
- 5. Apologies**
- 6. Declaration of Disclosable Pecuniary Interest by Councillors of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.**
- 7. To approve and sign the minutes of the previous council meeting held on 3rd April 2023**
- 8. Co-option to Parish Council**
- 9. Approve the Code of Conduct for Parish Councillors**
- 10. Proposal for and agreement on Planning Working Group**
- 11. Proposal for and agreement on Terms of Reference for Planning Working Group**

- 12. Proposal for and agreement of roles and responsibilities for the coming year for Parish Councillors**
- 13. Review of Standing Orders**
- 14. Review of Financial Regulations**
- 15. Review of Asset Register**
- 16. A period of fifteen minutes is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are requested to keep their question(s) brief. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.**
- 17. Matters arising (for information only)**
- 18. Reports:**
 - a) County Councillor**
 - b) District Councillor**
- 19. Future of Farleigh Common update**
- 20. AONB**
- 21. Trees - Ledgers Road**
 - Bridleway 8, Mill Common (For information only)**
- 22. Chelsham Common grass cutting**
- 23. The Bull - request to use Chelsham Common**
- 24. Handyman - quotes to be agreed**
- 25. Pond - Your Fund Surrey application - quote from Tatsfield Aquatics Ltd**
 - Quote for signage**
- 26. Parish Council insurance policy renewal**
- 27. Parish Council communications**
- 28. Planning - to determine the Parish Council's position on Appendix A:**

TA/2023/324 North Lodge, Featherbed Lane, Warlingham, CR6 9PL

Amendment to previously approved appeal (APP/M3645/D/21/3275936) for the demolition and proposal of a front porch and new roof with minor alterations to the facade of the existing building. (Comment to be ratified)

Appeal: ENF/2021/53

APP/M3645/C/23/3318043

Allesley Cottage, Farleigh Common, Warlingham CR6 9PE

Surrey Van Centre Limited

29. Finance

Payment of invoices

Samantha Head	Salary	£ 476.00
Down to Earth Trees	Tree work	£ 1194.00
Lanacre Professional Tree Care	Tree work	£ 1620.00*
DM Payroll Services Ltd	Payroll services 23/24	£ 120.00
Warlingham Events	Grant	£ 300.00*
Earth Anchors Ltd	Dog poo/ litter bin	£ 576.00

*** items already paid but to be ratified at meeting**

30. Matters for reporting or inclusion in a Future Agenda